

JUN 13 1961 1

MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS, JUNE 12, 1961

The Board of Public Works met in the office of the Governor, Baltimore State Office Building, Baltimore, Maryland, on Monday, June 12, 1961.

There were present:

J. Millard Tawes, Governor
Louis L. Goldstein, Comptroller
Hooper S. Miles, Treasurer.

Also attending the meeting were:

Mr. James G. Rennie, Director, Department of Budget and Procurement
Mr. Albert P. Backhaus, Director, Department of Public Improvements
Mr. Russell H. McCain, Executive Assistant to the Governor.

BONDS:

- 1- \$5,000,000 - Maryland Port Authority First Loan of 1961
- 1,000,000 - General Construction Loan of 1961
- 1,250,000 - Johns Hopkins University Loan of 1960
- 1,419,000 - Sewage Treatment Plant Loan of 1957
- 8,274,000 - General Public School Construction Loan of 1956

On motion duly made and seconded, the following resolution was unanimously adopted:

WHEREAS, by the provisions of Chapter 62 of the Acts of the General Assembly of Maryland of 1960, a State debt in the aggregate amount of One Million Two Hundred Fifty Thousand Dollars (\$1,250,000) was created for the purpose of aiding in the construction of a Physics Building on the campus of the Johns Hopkins University at Homewood in Baltimore City, said loan being known as the "Johns Hopkins University Loan of 1960"; and

WHEREAS, Section 6 of said Chapter 62 provides:

"And be it further enacted, That the payment of any funds under the provisions of this Act toward the cost of construction of a physics building on the campus of the Johns Hopkins University at Homewood, Baltimore, shall be contingent upon the provision by the Johns Hopkins University of at least an equal and matching fund from other sources. The said University shall have until January 1, 1962, to present evidence satisfactory to the Board of Public Works that it has raised at least this equal and matching fund toward the construction of a physics building. Upon receiving from the Board of Public Works a certification of such suitable evidence on or before January 1, 1962, the Treasurer of the State is hereby authorized, empowered and directed to proceed to spend the proceeds of said loan agreeably to the other provisions of this Act. If such satisfactory evidence of the raising of at least an equal and matching fund is not presented to the Board of Public Works on or before January 1, 1962, no funds under the provisions of this Act shall thereafter be paid over to or expended for the construction of a physics building on the campus of the Johns Hopkins University at Homewood in Baltimore"; and

WHEREAS, as on December 15, 1960, the Johns Hopkins University presented to the Board of Public Works evidence that it had raised at least the sum of One Million Two Hundred Fifty Thousand Dollars (\$1,250,000) as an equal and matching fund toward the construction of a physics building on the campus of the Johns Hopkins University at Homewood in Baltimore; and

WHEREAS, on December 15, 1960, the Board of Public Works found that said evidence was satisfactory evidence that the Johns Hopkins University had raised at least One Million Two Hundred Fifty Thousand Dollars (\$1,250,000) as an equal and matching fund toward the construction of said physics building, and that the requirements of Section 6 of said Chapter 62 with respect to the expenditure of the proceeds of said loan had been fully met and on said date the Board of Public Works transmitted its certification of its findings to the Treasurer of the State; and

WHEREAS, Maryland Port Authority, by resolution duly adopted at a meeting held April 28, 1961, has recommended to the Board of Public Works the issuance, in accordance with the provisions of Chapter 423 of the Acts of the General Assembly of Maryland of 1961, of a State loan to be known as the "Maryland Port Authority First Loan of 1961" in the aggregate amount of \$5,000,000, being the first installment of the total loan in the amount of \$8,000,000 authorized by said Chapter 423 of the Acts of 1961; and

(cont.)

(Bonds)

WHEREAS, the Board of Public Works has determined to issue the first installment of the Maryland Port Authority First Loan of 1961, and to issue the first installment of the General Construction Loan of 1961, the first installment of the Johns Hopkins University Loan of 1960, the third installment of the Sewage Treatment Plant Loan of 1957, and the ninth installment of the General Public School Construction Loan of 1956;

NOW, THEREFORE, BE IT ORDERED, That in accordance with Chapter 423 of the Acts of the General Assembly of Maryland of 1961; Chapter 885 of the Acts of the General Assembly of Maryland of 1961; Chapter 62 of the Acts of the General Assembly of Maryland of 1960; Chapter 741 of the Acts of the General Assembly of Maryland of 1957, as amended by Chapter 39 of the Acts of the General Assembly of Maryland of 1958 and Chapters 5 and 25 of the Acts of the General Assembly of Maryland of 1960; Chapter 80 of the Acts of the General Assembly of Maryland of 1956, as amended by Chapters 39 and 86 of the Acts of the General Assembly of Maryland of 1958, and Chapter 5 of the Acts of the General Assembly of Maryland of 1960, the Governor, the Comptroller of the Treasury, and the Treasurer (constituting the Board of Public Works) be and they are hereby authorized and directed to advertise in the Baltimore Sun and the Baltimore News-Post on July 19, 1961, that the Treasurer will receive in the office of the Treasurer at Annapolis, Maryland, at any time up to 11 o'clock A. M., E.D.S.T. on August 2, 1961, bids for Certificates of Indebtedness (hereinafter called "bonds") of the State of Maryland to be issued upon the Serial Annuity Plan, as provided in said Acts, in the following series and amounts, and redeemable as follows:

\$5,000,000 - MARYLAND PORT AUTHORITY FIRST LOAN OF 1961

(Being the first installment of the total loan in the amount of \$8,000,000 authorized by Chapter 423 of the Acts of 1961)

<u>Series</u>	<u>Amount</u>	<u>Redeemable</u>
A	\$310,000	September 1, 1964
B	321,000	September 1, 1965
C	332,000	September 1, 1966
D	344,000	September 1, 1967
E	356,000	September 1, 1968
F	369,000	September 1, 1969
G	381,000	September 1, 1970
H	395,000	September 1, 1971
I	409,000	September 1, 1972
J	423,000	September 1, 1973
K	438,000	September 1, 1974
L	453,000	September 1, 1975
M	469,000	September 1, 1976

\$1,000,000 - GENERAL CONSTRUCTION LOAN OF 1961

(Being the first installment of the total loan in the amount of \$18,180,000 authorized by Chapter 885 of the Acts of 1961)

<u>Series</u>	<u>Amount</u>	<u>Redeemable</u>
A	\$ 62,000	September 1, 1964
B	64,000	September 1, 1965
C	66,000	September 1, 1966
D	69,000	September 1, 1967
E	71,000	September 1, 1968
F	74,000	September 1, 1969
G	76,000	September 1, 1970
H	79,000	September 1, 1971
I	82,000	September 1, 1972
J	85,000	September 1, 1973
K	88,000	September 1, 1974
L	91,000	September 1, 1975
M	93,000	September 1, 1976

\$1,250,000 - JOHNS HOPKINS UNIVERSITY LOAN OF 1960

(Being the total loan in the amount of \$1,250,000 authorized by Chapter 62 of the Acts of 1960)

(cont.)

(Bonds)

<u>Series</u>	<u>Amount</u>	<u>Redeemable</u>
A	\$ 78,000	September 1, 1964
B	80,000	September 1, 1965
C	83,000	September 1, 1966
D	86,000	September 1, 1967
E	89,000	September 1, 1968
F	92,000	September 1, 1969
G	95,000	September 1, 1970
H	99,000	September 1, 1971
I	102,000	September 1, 1972
J	106,000	September 1, 1973
K	109,000	September 1, 1974
L	113,000	September 1, 1975
M	118,000	September 1, 1976

\$1,419,000 - SEWAGE TREATMENT PLANT LOAN OF 1957

(Being the third installment of the total loan in the amount of \$5,000,000 authorized by Chapter 741 of the Acts of 1957, as amended by Chapter 39 of the Acts of 1958, and Chapters 5 and 25 of the Acts of 1960)

<u>Series</u>	<u>Amount</u>	<u>Redeemable</u>
AA	\$ 88,000	September 1, 1964
AB	91,000	September 1, 1965
AC	94,000	September 1, 1966
AD	98,000	September 1, 1967
AE	101,000	September 1, 1968
AF	105,000	September 1, 1969
AG	108,000	September 1, 1970
AH	112,000	September 1, 1971
AI	116,000	September 1, 1972
AJ	120,000	September 1, 1973
AK	124,000	September 1, 1974
AL	129,000	September 1, 1975
AM	133,000	September 1, 1976

\$8,274,000 - GENERAL PUBLIC SCHOOL CONSTRUCTION LOAN OF 1956

(Being the ninth installment of the total loan in the amount of \$75,000,000 authorized by Chapter 80 of the Acts of 1956, as amended by Chapters 39 and 86 of the Acts of 1958, and Chapter 5 of the Acts of 1960)

<u>Series</u>	<u>Amount</u>	<u>Redeemable</u>
DA	\$513,000	September 1, 1964
DB	531,000	September 1, 1965
DC	550,000	September 1, 1966
DD	569,000	September 1, 1967
DE	589,000	September 1, 1968
DF	610,000	September 1, 1969
DG	631,000	September 1, 1970
DH	653,000	September 1, 1971
DI	676,000	September 1, 1972
DJ	700,000	September 1, 1973
DK	724,000	September 1, 1974
DL	750,000	September 1, 1975
DM	778,000	September 1, 1976

The said bids are to be contained in sealed envelopes appropriately endorsed, and each bid is to be accompanied by a certified check upon some responsible banking institution, or a cashier's or treasurer's check issued by some responsible banking institution, drawn to the order of the Treasurer of Maryland for five per centum of the par value of the bonds bid for. All bids will be opened at 11 o'clock A. M., E.D.S.T. on the 2nd day of August, 1961.

Said bonds shall be dated the 1st day of September, 1961, and shall bear interest at a rate to be determined upon the opening of the bids by the Governor, the Comptroller of the Treasury, and the Treasurer, or a majority of them (constituting the Board

(cont.)

(Bonds)

of Public Works). However, said rate of interest shall not exceed three and one-half per centum per annum for each of the five loans. The bidders shall be required to indicate in their bids the rate of interest to be paid on the bonds, on which rate their bids are to be based and submitted. The rate must be a multiple of one-eighth of one per centum, said interest to be payable semi-annually on the 1st days of March and September, during the continuance of the loans, and all bids shall be based on an offering to pay not less than par for the bonds. The said rate of interest must be the same on all series of the bonds of any one issue. A bid for less than all bonds of one issue will not be accepted. Each bid must contain the following wording: "We will pay at the rate of \$_____ per \$100 principal amount thereof"; or language substantially equivalent thereto.

Said bonds shall be of the denomination of \$1,000 each, shall be deliverable on the 6th day of September, 1961, or as soon thereafter as shall be practicable, shall be paid for in Federal Funds, and all shall be issued with interest coupons attached thereto which shall state the name of the loan, the amount of interest each coupon represents, the number of each individual coupon and the date and place each coupon is payable. The principal and interest shall be payable at the office of the Treasurer of the State of Maryland, Annapolis, Maryland. The said bonds may be registered as to principal at the option of the owner thereof on the books of the State Treasurer, which registration shall be noted thereon by the State Treasurer; and thereafter no transfer of such bonds shall be valid unless made on the said books of the State Treasurer by the owner in person, or his duty authorized attorney; but the same may be registered to bearer and thereafter shall be transferable by delivery until again registered in the owner's name as before, but in no event shall the registration thereof prevent the negotiability of the coupons thereof by delivery.

The right shall be reserved to reject any or all bids.

If two or more responsible bidders shall make the same bid for any issue and such bids shall be the highest, then such bonds shall be awarded in a ratable proportion to such responsible bidders bidding the same price.

The Treasurer of the State of Maryland will receive bids or proposals for all of the aforementioned issues simultaneously. However, a bid for any issue, which is conditioned upon the acceptance of a companion bid by the same bidder for any other issue will not be accepted.

The Governor, Comptroller of the Treasury, and the Treasurer, or a majority of them (constituting the Board of Public Works) shall cause to be prepared bonds in good and sufficient form for the amount of said loans in substantially the form submitted to this meeting and filed with the minutes thereof.

BE IT FURTHER ORDERED, That the law firm of Piper & Marbury be, and the same is hereby employed to act as bond counsel for the Maryland Port Authority First Loan of 1961; the law firm of Niles, Barton, Gans & Markell be, and the same is hereby employed to act as bond counsel for the Johns Hopkins University Loan of 1960; the law firms of Miles & Stockbridge and Semmes, Bowen & Semmes be, and the same are hereby employed to act as bond counsel for the General Construction Loan of 1961 and the General Public School Construction Loan of 1956; and the law firm of O'Connor & McManus be, and the same is hereby employed to act as bond counsel for the Sewage Treatment Plant Loan of 1957.

Manuscript of Bonds - (as filed and approved at this Meeting):

MARYLAND PORT AUTHORITY FIRST LOAN OF 1961

Chapter 423, Acts of 1961.

This bond is one of an issue of bonds of One Thousand Dollars each, known as Series _____ of "Maryland Port Authority First Loan of 1961", and numbered from _____ to _____, both inclusive, and issued in pursuance of a Resolution of the Board of Public Works of Maryland, adopted on the 12th day of June, 1961, which directed the issuance of a First Installment in the aggregate amount of \$5,000,000, of the total loan authorized by Chapter 423 of the Acts of the General Assembly of Maryland of 1961, which said Chapter authorized the creation of a State debt in a total amount of \$8,000,000, authorized and empowered the Board of Public Works by appropriate Resolution, from time to time, to issue any proportion of the total

(cont.)

(Bonds)

loan so authorized, the proceeds thereof to be used by the Maryland Port Authority for acquisition of and improvements to certain port facilities and providing generally for the issue and sale of Certificates of Indebtedness evidencing such loan.

(Interest Coupon)

Use Standard Interest Coupon showing "Maryland Port Authority First Loan of 1961"

To be imprinted on plate which provides for execution by Comptroller or Chief Deputy Comptroller and Treasurer or Chief Deputy Treasurer.

Manuscript of Bonds - (as filed and approved at this Meeting):

GENERAL CONSTRUCTION LOAN OF 1961

Chapter 885, Acts of 1961.

This bond is one of an issue of bonds of One Thousand Dollars each, known as Series of "General Construction Loan of 1961", and numbered from to , both inclusive, and issued in pursuance of a Resolution of the Board of Public Works of Maryland, adopted on the 12th day of June, 1961, which directed the issuance of a First Installment in the aggregate amount of \$1,000,000 of the total loan authorized by Chapter 885 of the Acts of the General Assembly of Maryland of 1961, which said Chapter 885 authorized the creation of a State debt in a total amount of \$18,180,000, authorized and empowered the Board of Public Works by appropriate Resolution, from time to time, to issue any portion of the total loan so authorized, the proceeds of said loan to be used for certain necessary building, construction, deferred maintenance, and equipment purposes of the State of Maryland, for acquiring certain land and provided generally for the issue and sale of Certificates of Indebtedness evidencing said loan.

(Interest Coupon)

Use Standard Interest Coupon showing "General Construction Loan of 1961"

To be imprinted on plate which provides for execution by Comptroller or Chief Deputy Comptroller and Treasurer or Chief Deputy Treasurer.

Manuscript of Bonds - (as filed and approved at this Meeting):

JOHNS HOPKINS UNIVERSITY LOAN OF 1960

Chapter 62, Acts of 1960.

This bond is one of an issue of bonds of One Thousand Dollars each, known as Series of "Johns Hopkins University Loan of 1960", and numbered from to , both inclusive, and issued in pursuance of a Resolution of the Board of Public Works of Maryland, adopted on the 12th day of June, 1961, which directed the issuance of the total loan in the amount of \$1,250,000, authorized by Chapter 62 of the Acts of the General Assembly of Maryland of 1960, which said Chapter 62 authorized the creation of a State debt in a total amount of \$1,250,000, authorized and empowered the Board of Public Works by appropriate Resolution, from time to time, to issue any proportion of the total loan so authorized, the proceeds of said loan to be used for the purpose of aiding in the construction of a Physics Building on the campus of the Johns Hopkins University at Homewood in Baltimore City, subject to the requirement that the said University, on or before January 1, 1962, shall have obtained elsewhere at least an equal and matching sum for the same purpose.

(Interest Coupon)

Use Standard Interest Coupon showing "Johns Hopkins University Loan of 1960"

To be imprinted on plate which provides for execution by Comptroller or Chief Deputy Comptroller and Treasurer or Chief Deputy Treasurer.

Manuscript of Bonds - (as filed and approved at this Meeting):

SEWAGE TREATMENT PLANT LOAN OF 1957

Chapter 741, Acts of 1957, as amended by Chapter 39, Acts of 1958, and Chapters 5 and 25, Acts of 1960.

(cont.)

(Bonds)

This bond is one of an issue of bonds of One Thousand Dollars each, known as Series of "Sewage Treatment Plant Loan of 1957", and numbered from to , both inclusive, and issued in pursuance of a Resolution of the Board of Public Works of Maryland, adopted on the 12th day of June, 1961, which directed the issuance of a Third Installment in the aggregate amount of \$1,419,000 of the total loan (A First and Second Installment in the aggregate amount of \$2,500,000 having been heretofore issued) authorized by Chapter 741 of the Acts of the General Assembly of Maryland of 1957, as amended by Chapter 39 of the Acts of the General Assembly of Maryland of 1958, and Chapters 5 and 25 of the Acts of the General Assembly of Maryland of 1960, which said Chapter 741, as amended, authorized the creation of a State debt in a total amount of \$5,000,000, authorized and empowered the Board of Public Works by appropriate Resolution, from time to time, to issue any proportion of the total loan so authorized, the proceeds of said loan to be used exclusively for the purpose of supplementing grants made to municipalities in this State by the Federal Government under the Water Pollution Control Act and for the purpose of abating, preventing and reducing the pollution of the waters, rivers and streams of the State of Maryland by granting financial assistance to municipalities for the construction of necessary sewage treatment plants, and provided generally for the issue and sale of Certificates of Indebtedness evidencing said loan.

(Interest Coupon)

Use Standard Interest Coupon showing "Sewage Treatment Plant Loan of 1957"

To be imprinted on plate which provides for execution by Comptroller or Chief Deputy Comptroller and Treasurer or Chief Deputy Treasurer.

Manuscript of Bonds - (as filed and approved at this Meeting):

GENERAL PUBLIC SCHOOL CONSTRUCTION LOAN OF 1956

Chapter 80, Acts of 1956, as amended by Chapters 39 and 86, Acts of 1958, and Chapter 5, Acts of 1960.

This bond is one of an issue of bonds of One Thousand Dollars each; known as Series of "General Public School Construction Loan of 1956", and numbered from to , both inclusive, and issued in pursuance of a Resolution of the Board of Public Works of Maryland, passed on the 12th day of June, 1961, which directed the issuance of a Ninth Installment in the aggregate amount of \$8,274,000 of the total loan (a First, Second, Third, Fourth, Fifth, Sixth, Seventh and Eighth Installment in the total aggregate amount of \$49,003,000 having been heretofore issued) authorized by Chapter 80 of the Acts of the General Assembly of Maryland of 1956, as amended by Chapter 39 and 86 of the Acts of the General Assembly of Maryland of 1958, and Chapter 5 of the Acts of the General Assembly of Maryland of 1960, which said Chapter 80, as amended, authorized the creation of a State debt in a total amount of \$75,000,000, authorized and empowered the Board of Public Works by appropriate Resolution, from time to time, to issue any proportion of the total loan so authorized, the proceeds of said loan to be used to supplement the financing of the construction of public school buildings and public school facilities by each of the Counties of the State of Maryland and by the Mayor and City Council of Baltimore and the acquisition of such real estate or interest in lands as may be necessary in connection therewith by each of the Counties of the State of Maryland and by the Mayor and City Council of Baltimore, and provided generally for the issue and sale of Certificates of Indebtedness evidencing said loan.

(Interest Coupon)

Use Standard Interest Coupon showing "General Public School Construction Loan of 1956"

To be imprinted on plate which provides for execution by Comptroller or Chief Deputy Comptroller and Treasurer or Chief Deputy Treasurer.

CONSTRUCTION:

The Board was advised by Mr. Rennie and Mr. Backhaus that in all of the items submitted and recommended to the Board where payment is to be made from the proceeds of the following bond issues:

General Construction Loan of 1953.	General Construction-Loan of 1957
General Construction Loan of 1954	General Construction Loan of 1958
General Construction Loan of 1955	General Construction Loan of 1959
General Construction Loan of 1956	General Construction Loan of 1960,

that full regard was had to the provisions of Section 7 of each of the following laws pertaining to the above construction loans:

Chapter 780 of the Acts of 1953, and as amended in 1954
Chapter 45 of the Acts of 1954
Chapter 266 of the Acts of 1955, and as amended in 1956, 1957 and 1958
Chapter 98 of the Acts of 1956, and as amended in 1957 and 1958
Chapter 532 of the Acts of 1957, and as amended in 1958, 1959 and 1960
Chapter 66 of the Acts of 1958, and as amended in 1959
Chapter 804 of the Acts of 1959, and as amended in 1960
Chapter 86 of the Acts of 1960,

said Section 7 reading as follows:

"And Be It Further Enacted, That no department, board, commission, agency or institution specified or named in this Act shall begin any work with funds secured pursuant to the provisions of this Act unless satisfactory assurances are made to the Board of Public Works that the work described in the individual items of this Act can be completed with the funds specified for each such item respectively."

BALTIMORE CITY JAIL LOAN OF 1960:

At its meeting of August 8, 1960 there was submitted to the Board a report showing the cost for the Baltimore City Jail project as being \$3,290,900.00 to July 28, 1960, and based on that information payment of \$820,000 was made to Baltimore City under date of July 28, 1960 from the Baltimore City Jail Loan of 1960.

The Secretary today advised the Board of receipt of letter from Baltimore City, under date of May 15, 1961, stating that the Final Net Cost of Phase I of the Baltimore City Jail construction is \$3,306,302.84. The Secretary also advised the Board that all expenses in connection with the issuance of the Baltimore City Jail Loan of 1960 have been paid and that payment of the balance of the appropriation, in the amount of \$5,000, had been made to Baltimore City under date of May 19, 1961.

The Board approved the reports submitted.

BALTIMORE SYMPHONY ORCHESTRA ASSOCIATION:

There appeared before the Board the following persons representing the Baltimore Symphony Orchestra Association:

Mr. Ralph Black, Manager of the Association
Mr. William Boucher, III
Mr. J. Theodore Wolfe
Mr. John D. Wright, President-elect for the Association.

Mr. Boucher went over the past history of the Baltimore Symphony Association and stated that they are working toward a sound business basis. To this end Mr. Wolf and a citizens group are working to raise \$96,000.00 to wipe out the deficit accumulated in prior years, and the Board of Directors of the Association are working toward wiping out the present year's deficit of \$58,000.00. Mr. Boucher stated that they are asking the State to assist the Board of Directors to reduce this deficit of \$58,000.00 by contributing another \$25,000.00, leaving \$33,000.00 to be raised by the Board of Directors. Further, that they would like to get together with the Director of the Department of Budget and Procurement to have him include their request for \$50,000.00 in the 1963 Budget of the State, since it is felt that between the time the Legislature put restrictive language in the 1956 Budget and now that the work has been so broadened that it is now really a State project and not a Baltimore City project.

Whereupon, the Board agreed that if Mr. Wolf and his group are able to liquidate the \$96,000.00 deficit of prior years and that if the Board of Directors are able to liquidate \$33,000.00 of the deficit of the season just ended, then the State would contribute an additional \$25,000.00 to complete liquidation of the deficit of the 1961 season just ended.

BOARD OF PUBLIC WORKS:

1. The Secretary explained to the Board that he and the Chief Deputy Comptroller had discussed the provisions of Senate Bill 450 of the 1961 session of the General Assembly, which provides that, effective June 1, 1961, Sections 218 and 219 of Article 81 of the Annotated Code of Maryland (1957 Edition), title "Revenue and Taxes" are repealed and re-enacted, with amendments, to read as follows:

"218. Same - (Certification to Comptroller) Method of payment of refunds; interest, charges against county or city.

"All claims for the refund of special taxes, fees, charges, penalties or interest which may be allowed under the provisions of this subtitle shall, if no appeal is pending, be paid by the State agency authorized to collect the same out of any State funds in the hands of such State agency (be certified to the Comptroller, who, if no appeal is pending, shall cause the same to be paid out of any funds appropriated for that purpose). Interest at the rate of six per cent per annum shall be paid on such amounts refunded accounting from the date the taxes, fees, charges, penalties or interest so refunded were paid, but interest shall not be paid on tax refunds now pending or subsequently filed where the tax originally paid was paid in whole or in part by reason of a mistake or error on the part of the taxpayer and not attributable to the State or any department or agency thereof. If any portion of the special taxes, fees charges, penalties or interest for which a refund is allowed were paid to any county or city of this State, the (Comptroller) collecting State agency shall charge a proportionate part of the refund and interest against such county or city and deduct the same from subsequent payment of the shares of such special taxes, fees, charges, penalties or interest to such county or city. If no funds are available for the payment of such part of such allowed claim for refund and interest as is payable by the State, the collecting agency shall certify the same to the Comptroller, who shall certify the same to the Governor for inclusion in the next budget. PROVIDED, THAT NOTHING IN THIS SECTION SHALL APPLY TO REFUNDS OF SALES AND USE TAXES, CIGARETTE TAXES, INCOME TAXES, MOTOR VEHICLE FUEL TAXES, FEES AND TAXES PAYABLE TO THE DEPARTMENT OF MOTOR VEHICLES, FEES AND TAXES PERTAINING TO ALCOHOLIC BEVERAGES AND OTHER FEES AND TAXES AS TO WHICH REFUND PROVISIONS ARE ELSEWHERE SPECIFICALLY PROVIDED.

"219. Same - No refund until other taxes paid; report of Comptroller.

"No such allowed claim for refund shall be paid (by the Comptroller) until all other State taxes, fees, or charges due by the person entitled to such refund have been paid in full. The Comptroller shall make a report to the General Assembly at the beginning of each regular session thereof, of all claims for refund allowed in excess of \$1,000."

It had been concluded that the best way to handle this was to accept claims filed before June 1, 1961 and submitted prior to June 30, 1961. All other claims are to be handled in accordance with the new provisions of the law.

The Board approved the conclusions reached by the Chief Deputy Comptroller and the Secretary.

2. The Board approved payment of the following claims which had been made for refund of monies erroneously paid into the State Treasury, from Program .06 of the budget of the Board of Public Works: -

Robert Shifflett, for patient Betty Shifflett, No. 7-29048 for over-payment of discharged patient.	\$ 19.63
Beatrice Cowdy, patient No. 7-27628, due to over-payment of discharged patient.	11.61
Trust Officer, Baltimore National Bank, for patient Natali Quattrocchi, payment made twice, patient No. 6-34432.	236.43
George L. Booker, for patient Josephine C. Booker, No. 6-33375, for discharged patient over-payment.	99.70
Mrs. Esta Carnes, for patient Karl Glenn Carnes, No. 6-33481, for discharged patient over-payment.	5.00
The Security Title Guarantee Corp. of Baltimore, for erroneous inclusion of out-of-state and re-insurance premiums.	93.85
Maryland National Insurance Company, for out-of-state ocean marine premiums for 1960 erroneously reported.	6,296.45

(cont.)

(Board of Public Works)

2- Continued:-

William Walters, patient No. 7-22887, for return of social security overpayment. \$ 225.00

Clayton Dukes, Jr., for patient Grace Ellen C. Dukes, No. 4-6615, for overpayment for discharged patient. 34.64

3- The Secretary brought to the attention of the Board the Budget Appropriations made to the Board of Public Works for the Fiscal Year 1962.

The Board authorized the expenditure of the funds in the following appropriations in the same manner as has been done in the past:

Program .01	Administrative Control	\$ 10,869.
.02	General Emergency Fund	1,000,000.
.04	Maryland State Firemen's Association	22,500.
.05	Maryland's Contribution to the Federation of Tax Administrators	1,100.
.06	Refund of money erroneously paid into the State Treasury. (Subject to new provisions)	5,000.
.07	Star Spangled Banner Flag House Association	3,800.
.08	Peninsula Horticultural Society	500.
.09	Cardinal Gibbons Institute	2,000.
.10	Workmen's Compensation Premium	237,640.
.11	Deficiency Supplementation for Clerks and Registers	100,000.
.13	Keep Maryland Beautiful	15,000.
.17	Purchase of Cumulative Supplement to the Code	4,050.
.18	Payment of Claims against the Military Department	1,811.
.21	Maryland Historical Society	27,500.
.25	Expenditures in connection with the National Defense Education Act.	120,000.
.26	Maryland Civil War Centennial Commission	80,000.

The following appropriations should be presented for approval as it is found necessary to make expenditures:

Program .14	Commission on the Problems of Illegitimacy	\$ 10,000.
.15	Permanent International Association of Navigation Congresses	10,000.
.22	Baltimore Metropolitan Area Study Commission	25,000.
.23	Medical Assistance to the Aged	608,700.
.24	Maryland Wing, Civil Air Patrol (Request has been received for these funds.)	15,000.
.29	To provide for initiation of free tuition for State teacher education students at the University of Maryland, Maryland State College, and Morgan State College.	436,927.

4- The Secretary submitted a request, dated June 9, 1961, received from the Maryland Wing, Civil Air Patrol for the payment of the appropriation of \$15,000 to that organization included in the budget of the Board of Public Works for 1962, under Program 24.

The Board approved payment of this appropriation.

5- The Secretary brought before the Board a letter, dated June 7, 1961, received from the Director of the Department of Public Improvements relating to the appropriations under the Board of Public Works in the General Construction Loan of 1961.

With reference to the items requiring action by the Board of Public Works, the following information was established:

Item 3 - "To study the feasibility of constructing a Convention Hall in Ocean City, Maryland"

This matter is presently in the hands of the State Planning Department, at the request of the Governor.

Item 4 - "For the purpose of acquiring land in the Patuxent River Watershed, either by outright State purchase or through the equal matching of funds appropriated by one or more of the several counties in which the watershed is located."

The Governor has suggested that the plans for this project be worked out between the Department of Public Improvements, the Department of Forests and Parks and the National Capital Parks and Planning Commission.

(cont.)

(Board of Public Works)

5- Continued:-

Item 5 - "To study the feasibility of developing a State Park or Recreational Area on Tuckahoe Creek, where it forms the boundary between Caroline and Queen Anne's Counties, including engineering studies for determining the feasibility of constructing a dam."

This is a planning operation and is being handled by the Department of Forests and Parks.

Item 6 - "To pay part of the cost of constructing a bridge over Sinepuxent Bay between Assateague Island and the mainland of Worcester County; contingent upon the enactment of both Senate Bill No. 321 and Senate Bill No. 322 of the 1961 Regular Session.

This matter is being studied by the State Roads Commission.

6- The Board approved the following procedures to be followed relative to certain incurred losses in connection with State Property, with these procedures to supersede those established July 20, 1956.

"General Information:--

In order that there may be no misunderstanding, the procedure set forth below is to be followed, effective July 1, 1961, in the matter of losses by Fire, Lightning, Hail, Explosion, Riot, Civil commotion, Riot-attending-a-strike, Smoke damage, or other Causes. This will insure the proper reporting of losses and repairs to the Board of Public Works, and the obtaining of all necessary authorizations in connection with same as promptly as possible.

However, the new procedure does not apply to Marine, Casualty, Aircraft, Sprinkler Leakage, Motor Vehicles, and any other forms of Coverage. These should be reported to the State Treasurer, State Treasury Building, Annapolis, Maryland, and reports of motor vehicle accidents should also be accompanied by the motor vehicle accident report form.

It is the responsibility of each State Agency to closely follow the new procedure, which is divided into three phases: 1- Report of the Loss; 2- Adjusting and Reporting Settlement of Loss; and, 3- Disbursement of Insurance Funds.

The new procedure, effective July 1, 1961, does not alter the memorandum issued by the Board of Public Works under date of September 25, 1959. It is still the responsibility of the State Agency to inform its employees and patients regarding personal property coverage as set forth in that memorandum.

"Procedure:--

1- Reporting of the Loss --

Enclosed is a sample of the Form to be used for Reporting All Losses.

When a Loss occurs the original of the Fire Loss Form, completely filled in, is to be sent immediately to:

Mr. Charles M. Speicher, Chief Deputy Treasurer
State Treasurer's Office
State Treasury Building, Annapolis, Maryland.

And, copies of this report must be sent to:

Mr. Albert P. Backhaus, Director, Department of Public Improvements
State Office Building, Baltimore 1, Maryland

Mr. Andrew Heubeck, Jr., Secretary, Board of Public Works
State Treasury Building, P. O. Box 466, Annapolis, Maryland

Mr. James G. Rennie, Director, Department of Budget and Procurement
State Office Building, Baltimore 1, Maryland.

If a Loss creates an emergency and a hardship, involving immediate repairs and replacements, the Agency shall call Mr. Garrett O. Billmire, Assistant Director of the Department of Public Improvements (Phone: 837-9009, Ext. 652 or 653), or Mr. W. Baker Harward, of the Department of Public Improvements (Phone: 837-9009, Ext. 669), during working hours; or, after working hours, Mr. W. Baker Harward, at BelAir, Maryland. (Phone: TE 8-6110). This is to be followed by a letter from the State Agency to the Director of the Department of Public Improvements, with copy being sent to the Secretary

(cont.)

(Board of Public Works)

6- Continued:-

of the Board of Public Works, explaining fully why an emergency exists. The Department of Public Improvements shall make its recommendation to the Board of Public Works, for approval or disapproval.

2- Adjusting and Reporting Settlement --

Upon receipt of notice of such loss, the Department of Public Improvements will send qualified inspection personnel to appraise the damage and to meet with representatives of the Insurance Company, to determine the scope of the Loss.

Further, when settlement is agreed upon for such Loss, the Department of Public Improvements will advise the State Treasurer's Office, at Baltimore, Maryland, promptly, of the acceptance of the proposed settlement and the amount of same. A copy of this letter will be forwarded to the following agencies so that they will have knowledge of the funds to be available for repairs and replacements of the Losses.

- a. Supervising Department of the Institution, or State Department
- b. Institution
- c. Board of Public Works
- d. Representative of the Insurance Company
- e. Department of Budget and Procurement.

Then, all funds received by the State Treasurer for such losses will be deposited in an account known as "Board of Public Works-Fire Losses State Property, Fund 751, with a special Item Number within the Fund being permanently assigned to each Agency by the State Comptroller's Office, after the agency's first Loss. If you already have been assigned such an Item Number, this will be continued in use.

Please insert such assigned Item Number, here, _____.

3- Disbursement of Insurance Funds --

a. Attention is called to the fact that before these Funds may be obligated and expended, it is necessary for the State Agency to advise the Board of Public Works of the purpose for which it is desired to use the money and to request authority to proceed accordingly.

b. Following authorization by the Board of Public Works for the Agency to proceed with the use of these funds, the procedure of the Department of Public Improvements as to structural repairs of damages will continue as at present. All such items will clear through that Department in exactly the same manner as do other construction projects.

c. As to the purchase of supplies, equipment, materials, etc., payable from the Board of Public Works-Fire Losses State Property account, it is necessary that all such items be requisitioned through the Department of Public Improvements on the Capital Fund Requisition Form CF-1, showing in the lower-left-hand corner the date of the meeting when the Board of Public Works authorized the use of Fire Loss Funds. All transmittals, with invoices covering such purchases, are to be forwarded to the Department of Budget and Procurement for approval and notation before payment by the State Comptroller's Office. Report of award of these contracts will be made to the Board of Public Works by the Department of Budget and Procurement in due course.

d. In preparing transmittals to cover expenditures from this account, the enclosed Sample Transmittal is to be used as a Guide. The 'Agency Code-No.' is 751 and not the Budget Code Number of the Agency, and the name of the account to be charged is 'Board of Public Works-Fire Losses State Property'. All transmittals must be signed by the proper person of the Agency authorized to sign transmittals, on the line indicated with the work 'By'. The name of the Agency submitting the transmittal should be indicated on the upper left of the transmittal, as is done in connection with expenditures from the Budget Appropriations. Also, on the transmittal there is to be indicated the Item Number assigned to the Agency (as indicated in paragraph two (2) above), and the date of the meeting of the Board of Public Works at which authorization was given for the use and expenditure of these funds."

BONDS:

1- The Secretary brought to the attention of the Board of Public Works the matter of the printing of legal opinions on the reverse side of all State Bonds. The Board deferred action on this at its meeting on February 13, 1961.

Mr. Miles stated that certain of the Bond Counsel had been working with the Attorney General toward developing a suitable opinion to be printed on the State Bonds. While further discussions are planned, it appears that the plan to print the opinion on the back of the Bonds is feasible. The Board approved this plan.

(cont.)

(Bonds)

2- The Board approved Item M-15-A on the agenda of the Department of Public Improvements, quoted as follows relating to Bonds:

"All work under the following appropriations having been accomplished, it is requested that the unused portion of the appropriation be transferred to the Annuity Bond Fund:

Department of Forests and Parks

Item 23 of the General Construction Loan of 1955	\$ 6.93
Elk Neck State Park, Sanitary Facilities."	

Also the Board approved Item M-15-B as follows:

"All work under the following appropriation having been accomplished, it is requested to cancel unused portion of completed project:

Boys' Forestry Camp, New Germany

Item 82 of the General Construction Loan of 1959	\$ 2.75
House For Camp Director."	

BOYS' VILLAGE OF MARYLAND:

1- The Board approved Item M-15-C from the agenda of the Department of Public Improvements, quoted as follows as it pertains to the Boys' Village of Maryland:

"In accordance with authorization granted to Item M-8-B of this Department's agenda of August 8, 1960 the following accounts will be billed by the Department of Public Improvements for the pro-rata share of electrical inspection by Maryland Electrical Testing Company, Inc., with the funds received as a result of the billing to be placed in the Budget Account of the Department of Public Improvements, from which payment will be made to the inspection service.

Boys' Village of Maryland

Admissions Cottage	\$45.00	Item 71 of the GCL of 1959."
--------------------	---------	------------------------------

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Boys' Village of Maryland, with payment to be made from the funds indicated:

General Construction Loan of 1959 - Item 71 --

Brawner Z. Harding, Field Engineer I, for salary for period	
June 21 to September 5, 1961. (M-5)	\$1,005.30

Brawner Z. Harding, Field Engineer I, for allocation for	
Employer's Share of Social Security. (M-5)	30.16 .

General Construction Loan of 1960 - Item 74 --

Raymond Concrete Pile Division, for 4" test borings at the	
location of General Maintenance Shop. (I-9)	381.50 .

BUDGET:

The Secretary called attention to the provisions of Section 7 of the 1962 Budget Bill, reading as follows:

"Sec. 7 - And Be It Further Enacted, That no funds appropriated in this Act shall be available for the Purchase, Maintenance or Operation of any Motor Vehicle which is used for personal purposes. For the purpose of this Section, the Board of Public Works is hereby directed to establish necessary rules and regulations to determine compliance herewith."

The Board requested the Comptroller's Office, the Budget Bureau, and the Secretary to work up a policy for recommendation to the Board.

CENTRAL LAUNDRY:

1- The Board approved construction item 1 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Central Laundry:

General Construction Loan of 1958 - Item 71	List 23	\$ 428.05
Item 72	List 15	256.00 .

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Central Laundry.

General Construction Loan of 1958 - Item 70 --

William A. Reed & Son, Inc., for site improvements to Buttercup	
Road, fee to Rummel, Klepper and Kahl. (Item 3)	\$6,950.00 .

COUNTY JAILS:

The Secretary brought to the attention of the Board Senate Bill 398 of the 1961 session of the General Assembly, known as the "County Jail Loan of 1961" which appropriates funds to Montgomery, Anne Arundel, and Washington Counties for jail improvements.

The Board requested the Department of Public Improvements to handle all details in connection with this appropriation of State Funds, as has been done with similar appropriations in the past.

CROWNSVILLE STATE HOSPITAL:

1- Mr. Backhaus submitted a report from his department concerning the suggestion made by the Anne Arundel County Department of Recreation, submitted at the May 15, 1961 meeting of the Board, that a park be established on land of Crownsville State Hospital.

The tract of land in question is located at the southern tip of the hospital property and comprises 159 acres, plus or minus, within which there are located 25.2 acres of cleared land, which are not being used by the hospital except about 25.2 acres used for farming. It was reported that agreement has been reached that it would be satisfactory to relinquish the 159 acres for a Correctional Camp for the Department of Correction, provided that department would clear approximately 25 acres of land on forested lands of the hospital.

It was felt that the use of this property for a recreational area would create a potential hazard to patients and employees of the hospital. The use of the area by the Department of Correction is necessitated by the fact that the Department of Forests and Parks has asked that the correctional camp at Sandy Point State Park be relocated, and the Crownsville property is better suited because of the central-location of its activities. Also, the relocation of the correctional camp from Sandy Point State Park would allow further development of that park for recreational purposes.

After a discussion of the matter, the Board approved the recommendation that the 159 acres be transferred to the Department of Correction for use as a site for the prison camp. It is understood that the Department of Correction will clear 25 acres of land for the use of the hospital to compensate for the approximated 25 acres of cleared land used for farming purposes, which the hospital will lose because of this transaction. The details of this transfer are to be handled by the Department of Public Improvements.

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Crownsville State Hospital, with payment to be made from the funds indicated:

General Construction Loan of 1959 - Item 39 --

Diale Engineering Company, Inc., for renovation to "C" Building, fee to Edward J. Hofstetter. (Item 20)	\$90,165.00
(Acceptance of low Base Bid, Alternate #1 and deduction for deletion of the sash and detention screens.)	

Bateman Photo Print and Blue Print Co., for blueprints for the renovation of "C" Building. (I-11-C)	25.48
---	-------

General Construction Loan of 1960 - Item 45 --

Matz, Childs and Associates, Inc., for working drawings for construction of two parking areas. (I-11-A)	1,013.00
---	----------

General Construction Loan of 1960 - Item 46 --

Matz, Childs and Associates, Inc., for working drawings for first stage construction of drainage facilities, grading and slope stabilization for recreation area. (I-11-B)	2,103.36
--	----------

DEPARTMENT OF BUDGET AND PROCUREMENT:

The Secretary brought to the attention of the Board a request of the Department of Budget and Procurement, dated June 8, 1961, that an emergency be declared in connection with the classification of "Buyer" in order that a salary adjustment might be effective at the same time other changes are to take effect. This classification is in direct competition and comparison with similar positions.

Also submitted to the Board were the recommendations of the Standard Salary Board, that it is felt an emergency does exist and that any adjustment should be effective as of July 1, 1961.

After due consideration, the Board declared an emergency to exist in this classification and approved the recommendation of the Standard Salary Board.

DEPARTMENT OF CORRECTION:

1- The Secretary brought to the attention of the Board a request dated June 8, 1961, that the May 31, 1961 cash balance of \$6,690.92 in Fund #788, Patuxent Institution-State Use Industries to be transferred to Fund #770, Maryland Penitentiary-State Use Industries, as of June 1, 1961, because the accounting and administration of the Patuxent Institution-State Use Industries have been transferred to the Maryland Penitentiary-State Use Industries.

The Board approved this request.

2- The Board approved Item M-9 from the agenda of the Department of Public Improvements, quoted as follows for the Department of Correction:

"Reference is made to appointment of J. B. Metcalfe to make a TOPOGRAPHICAL SURVEY OF A PORTION OF THE FORMER TOWNSHEND PROPERTY, Queen Anne's County as reported in Item A-4-A of this Department's Agenda of May 15, 1961 in an estimated amount of \$1,350.00. The work has now been accomplished at a cost of \$1,318.75, and it is requested that of the original authorization the balance of \$31.25 be cancelled. The fund source for this work was State Use Industries, House of Correction, Account 769."

DEPARTMENT OF EMPLOYMENT SECURITY:

The Board approved the report of the Department of Employment Security submitted by the Secretary, for the quarter ended March 31, 1961, showing in detail taxes collected, accounts receivable, liens filed on tax claims, interest waived, accounts abated and adjusted and accounts which were found to be uncollectible.

DEPARTMENT OF FORESTS AND PARKS:

1- The Secretary brought before the Board a letter from the Director of the Department of Forests and Parks, dated April 10, 1961, in which approval was requested to a License Agreement with the J. R. Thrasher Contracting and Stripping Company for strip mining operations on a portion of the Savage River State Forest.

It was stated that the mineral rights, under the five acres referred to in the Agreement, are owned by Zella Otto Bittinger, et al, and same have been let and leased to the J. R. Thrasher Contracting and Stripping Company of Allegany County, Maryland. Under the terms of the Agreement the Department will receive \$500.00 for each acre which is mined, or a total of \$2,500.00 for the five acre tract to be stripped, for restoration of the damages caused by such operations. This is to be in addition to the \$5,000.00 bond required by the proposed License Agreement.

After due consideration, the Board approved execution of the proposed Agreement. However, this approval was limited to a period of three (3) years from June 12, 1961, rather than the ten (10) years included in the proposed Agreement.

2- Mr. Joseph F. Kaylor, Director of the Department of Forests and Parks, Judge John B. Gontrum, and Mr. William A. Parr, Superintendent of Parks, appeared before the Board in connection with Options which were under consideration for the acquisition of land for several of the State Parks.

Judge Gontrum appeared before the Board, at his own request, to explain the processes of acquiring land for the Gunpowder State Park.

Mr. Kaylor then explained that the composite plan showing the projects for Gunpowder, Patapsco, and Susquehanna State Parks were being prepared as directed by the Board. The Patapsco State Park plan had been completed, was displayed to the Board and then turned over to Mr. Backhaus. Mr. Kaylor explained that the other plans were being worked on and would probably be ready for the July meeting of the Board.

There was further discussion concerning those Options which had been inspected by a Committee for the Board of Public Works on April 13, 1961. It was agreed that the following properties to which exceptions were taken as to purchase price should be subjected to condemnation proceedings:

Gunpowder State Park:-

General Construction Loan of 1960 - Item 32-5 --

Thomas E. Crow and wife, for 116 acres, more or less and improvements in the 7th Election District of Baltimore County. (April 5, 1961 Agenda Item P-1-B)	\$45,000.00
---	-------------

F. J. Mansfield and wife, for 0.225 acres, more or less and improvements in the 11th Election District of Baltimore County. (April 5, 1961 Agenda Item P-1-G)	11,500.00
---	-----------

(cont.)

(Department of Forests and Parks)

2- Continued:-

Patapsco State Park:-

General Construction Loan of 1959 - Item 24-5 --

Norman J. Mullineaux, Sr. and Charles D. Mullineaux and wife, for 1.3 acres, more or less and improvements, with life tenancy clause, in the 2nd Election District of Howard County. (April 5, 1961 Agenda Item P-1-H)

\$9,500.00

Susquehanna State Park:-

General Construction Loan of 1960 - Item 38-5 --

G. Howlett Cobourn and wife, for 1.09 acres in Lapidum, 2nd Election District of Harford County. (April 5, 1961 Agenda Item P-1-K)

16,250.00

With reference to the acquisition of properties on which action was deferred at the May 15, 1961 meeting, the Board agreed that the following property should be subjected to condemnation proceedings:

Gunpowder State Park:-

General Construction Loan of 1960 - Item 32.5 --

John L. Bowen and wife, for 1.580 acres, more or less in the 11th District of Baltimore County. (May 15, 1961 Agenda Item P-3-E)

\$4,000.00

Further, it was agreed that the following properties, action on some of which had previously been deferred, would be acquired with payment to be made from the funds indicated:

Dan's Mountain Recreation Area:-

General Construction Loan of 1959 - Item 19.5 --

Lawson and Beatrice R. Duckworth, for 144 acres, with Mineral Rights owned by a third party, John J. Dye, recorded in Liber 177, Folio 511, Land Records of Allegany County. (June 12, 1961 Agenda Item P-5-D)-

\$7,000.00

Gunpowder State Park:-

General Construction Loan of 1960 - Item 32-5 --

Augustus Unkart, for 35.040 acres, more or less, and improvements in the 11th Election District of Baltimore County, with cost of construction of fence included in price. (April 5, 1961 Agenda Item P-1-D)

45,734.00

Dulaney Valley Golf Course, Inc., John Bass, President, for 179.08 acres, more or less and improvements in the 4th Election District of Harford County. (May 15, 1961 Agenda Item P-3-F)

58,500.00

Albert J. Unkart, for 0.181 acres, more or less and improvements on the east side of Bel Air Road (U.S. Route 1). (May 15, 1961 Agenda Item P-3-G)

17,000.00

Catherine Unkart, for 105.157 acres, more or less and improvements in two options on Bel Air Road, with Optionor requesting permission to occupy until December 1, 1961, if necessary, at monthly rental of \$50.00, with fifteen days written notice to vacate. (May 15, 1961 Agenda Item P-3-H)

90,000.00

Estate of James D. Bridges, for 11.883 acres, more or less and improvements, Jerusalem Mill property in 1st and 3rd Election Districts of Harford County. (May 15, 1961 Agenda Item P-3-I)

21,000.00

Charles E. Glock and wife, for 205.098 acres, more or less in 3rd Election District of Harford County. (June 12, 1961 Agenda Item P-3-B)

55,000.00

General Construction Loan of 1961 - Item 22.5 --

Mamie Mohr, widow, for 346 acres, more or less and improvements, adjacent to Belair Road, with owner requesting permission to remain 180 days after settlement, rent free, to harvest crops. (June 12, 1961 Agenda Item P-3-A)

160,000.00

(cont.)

(Department of Forests and Parks)

2- Continued:-

Patapsco State Park:-

General Construction Loan of 1959 - Item 24-5 --

Fred Richard Duckworth and wife, for 0.213 acre, more or less and improvements, near Ellicott City in Howard County. (April 5, 1961 Agenda Item P-1-J)	\$6,000.00
Durward S. Taylor and wife, for 6.116 acres, more or less and improvements, near Ellicott City in Howard County, with the optioner to collect rent on houses up to day of settlement and also have water rights to spring and use of 20 foot right-of-way around farm sheds during occupancy, with privileges not transferrable in event property is sold. (May 15, 1961 Agenda Item P-3-A)	7,000.00
George C. Miller and wife, for 8.182 acres, more or less and improvements, near Ellicott City in the 2nd Election District of Howard County. (May 15, 1961 Agenda Item P-3-B)	10,500.00
Irvin S. Stirn and wife, for 0.876 acres near Ellicott City, with fencing to be replaced. (May 15, 1961 Agenda Item P-3-C)	2,500.00
David C. Bortle and wife, for 8.653 acres, more or less and improvements, near Ellicott City. (May 15, 1961 Agenda Item P-3-D)	8,000.00
John D. Baker and wife, for 1.730 acres, more or less in the Ellicott City area. (June 12, 1961 Agenda Item P-5-A)	1,730.00
Mary E. Kern, widow and Mary C. O'Neill and Mark L. O'Neill, Sr., her husband, for 4.261 acres, more or less near Ellicott City. (June 12, 1961 Agenda Item P-5-B)	1,500.00

South Mountain-Catoctin Watershed Conservation Area:-

General Construction Loan of 1957 - Item 41 --

Estate of Imogene Horine, c/o Mrs. Lewis A. Miller, for 6 acres. (May 15, 1961 Agenda Item P-3-J)	120.00
---	--------

General Construction Loan of 1960 - Item 37 --

Wilbur J. and Mamie-Elizabeth Potter, for 5 acres. (June 12, 1961 Agenda Item P-5-E)	125.00
--	--------

General Construction Loan of 1957 - Item 41 --

215.00

General Construction Loan of 1960 - Item 37 --

450.00

Lloyd L. and Lucy J. Leatherman, for 19 acres at a total cost of \$665.00. (June 12, 1961 Agenda Item P-5-C).

3- The Board approved construction item 5 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Department of Forests and Parks:

General Construction Loan of 1954 - Item 28	List 323	\$ 1.60
General Construction Loan of 1955 - Item 24	List 340	8.90
General Construction Loan of 1956 - Item 30	List 349	19.50
General Construction Loan of 1957 - Item 28	List 322	26.18
Item 28	List 353	26.37
Item 28	List 359	5.15
Item 30	List 342	77.50
Item 46	List 342	3.03
General Construction Loan of 1959 - Item 23	List 348	46.74
Item 29	List 341	9.10
Item 29	List 352	303.00
Item 29	List 358	464.05

4- The Board approved the following items on the agenda of the Department of Public Improvements, quoted as each pertains to the Department of Forests and Parks:

M-15-A - "All work under the following appropriations having been accomplished, it is requested that the unused portion of the appropriation be transferred to the Annuity Bond Fund:

Department of Forests and Parks

Item 23 of the General Construction Loan of 1955 Elk Neck State Park, Sanitary Facilities."	\$ 6.93
--	---------

(cont.)

OK to
move

(Department of Forests and Parks:)

4- Continued:-

M-8-D - "Reference is made to Item 50 of this Department's agenda of August 13, 1959 whereby approval was granted for appointment of engineering firms for survey work in connection with property acquisition for GUNPOWDER STATE PARK. Among the firms appointed at that time was Leo William Rader for Area 7-B, an estimated 2,280 acres at \$45.00 per acre for a total assignment of \$102,600.00. A check of the area now shows the total acreage to be 2,400 acres and it is therefore requested that the authorization be increased by \$5,400.00, with funds available in Item 23.4 of the General Construction Loan of 1959 'Gunpowder River Valley State Park System: Land Acquisition!."

M-8-E - "Reference is made to this Department's agenda of February 11, 1957, Item 31-D, in which \$68.00 was set up for Social Security from Item 23 of the General Construction Loan of 1955, 'Elk Neck State Park: Sanitary Facilities'. It is now requested to return \$1.15 of the unused amount to the unallocated balance of this item.

M-8-F - "Reference is made to this Department's agenda of February 11, 1957, Item 31-D, in which \$45.00 was set up for Social Security from Item 24 of the General Construction Loan of 1955, 'Elk Neck State Park, Water Supply System Extension'. It is now requested to return \$10.70 of the unused amount to the unallocated balance of this item."

M-8-G - "Reference is made to this Department's agenda of September 6, 1960, Item M-5-B, in which \$1,135.00 was set up for Payroll and \$35.00 for Social Security from Item 22 of the General Construction Loan of 1959, 'Elk Neck State Park: Reconstruct Road Into Cabin Area'. It is now requested to return the balances of \$486.59 and \$15.50 of the unused amounts to the unallocated balance of the item."

5- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Department of Forests and Parks with payment to be made from the funds indicated:

Van Reuth and Weidner, Inc., for engineering and surveying services for a total acreage of approximately 575 acres for Seneca Creek State Park. In the event that pre-trial or court appearance time is required there will be an additional charge of \$75.00 per diem, plus mileage and incidental expenses. (A-2) \$26,450.00

\$25,404.80 - Item 40, General Construction Loan of 1957

1,045.20 - Item 36, General Construction Loan of 1960.

Lloyd L. and Lucy J. Leatherman, for option of 19 acres for the South Mountain-Catoctin Watershed Conservation Area. (P-5-C) 665.00

\$215.00 - Item 41, General Construction Loan of 1957

450.00 - Item 37, General Construction Loan of 1960.

Budget Program 09.04.00.05-08 --

H. L. Harvey & Co., for rental of a grader at Elk Neck State Park, on an hourly basis. (24-B) NOT TO EXCEED 250.00

Alex J. Schute Roofing and Sheet Metal Contractor, for reroofing the picnic pavilion at Big Gun Recreation Area, Savage River State Forest. (24-C) 1,450.82

General Construction Loan of 1952. - Item 3 --

Allocation to provide a working fund for payment of titling fees, etc. on the Land Acquisition Program for Harpers Ferry National Monument to be itemized as Item 3.1 of the GCL of 1952. (M-8-A) 1,000.00

General Construction Loan of 1952 - Item 3.1 --

Ernest V. Wachs, Attorney, for titling work on the Harpers Ferry National Monument. (I-14-R) 400.00

General Construction Loan of 1955 - Item 27 --

Carl A. Williams, for trenching for a water line at the Marriottsville Area of Patapsco State Park. (24-D) NOT TO EXCEED 700.00

General Construction Loan of 1957 - Item 39 --

Arthur P. Shamer, for deep well pump and pump house at Seneca Creek State Park. (24-A) 2,900.00

Reproduction Specialties, for blueprints for pumphouse. (I-14-S) 5.40

(cont.)

(Department of Forests and Parks)

5- Continued:-

General Construction Loan of 1957 - Item 41.5 --

A. Earl Mentzer, for expenses and costs in securing options on Lloyd L. and Lucy J. Leatherman and Wilbur J. and Mamie Elizabeth Potter property for South Mountain Watershed. (I-14-0) \$ 48.00

General Construction Loan of 1957 - Item 41.7 --

South Mountain-Catoctin Watershed Conservation Area:

Richard E. Zimmerman, for title services on D. Elmer and Mary E. Schnebly property, approved 1-4-61. (I-14-L) 60.00
 Goodloe E. Byron, for title services on Lewis E. and Edna C. Hoffman property, approved 1-4-61. (I-14-L) 90.00
 Irving M. Einbinder, for titling services on Mary A. Valentine property, approved 3-4-60. (I-14-M) 45.00
 T. Aubrey Kemp, for title examination on Anthony W. Smith property, approved 6-6-60. (I-14-M) 90.00

General Construction Loan of 1959 - Item 19.4 --

Dan's Mountain State Park:

D. C. Goodfellow Agency, for appraisal services on Lawson Duckworth property, from allocation approved 4-5-61. (I-14-P) 100.00

General Construction Loan of 1959 - Item 19.5 --

Lawson and Beatrice R. Duckworth, for option of 144 acres for Dan's Mountain Recreation Area, with Mineral Rights owned by a third party, John J. Dye, recorded Liber 177, Folio 511 of the Land Records of Allegany County. (P-5-D) 7,000.00

General Construction Loan of 1959 - Item 23.4 --

Gunpowder State Park: (Approved 8-13-59)

Sutcliffe and Ward, Surveyors. (I-14-B) 625.00
 E. F. Raphael and Associates, Surveyors. (I-14-B) 3,370.95
 M. Jacqueline McCurdy, Attorney, for titling work. (I-14-D) 770.00
 M. Jacqueline McCurdy, Attorney, for titling work. (I-14-E) 860.00

General Construction Loan of 1959 - Item 24.4 --

E. F. Raphael and Associates, Surveyors, for surveying work on Patapsco State Park. (I-14-F) (Approved 4-5-61) 361.14

General Construction Loan of 1959 - Item 24.5 --

Patapsco State Park:

Charles E. Hogg, Attorney, for titling work on Rose tract, approved 3-14-61. (I-14-G) 61.50
 Karl E. Pfeiffer, for reporting and certifying tax lien for the Hubbard tract, approved 2-13-61. (I-14-H) 9.50
 William E. and A. Myrtle Wolfel, for option special condition, that the Department of Forests and Parks either replace existing fences affected by the "taking", or will reimburse the optionors. (I-14-I) 1,000.00
 George D. Edwards, Attorney, for settlement fees on Hammett tract, approved 9-6-60. (I-14-J) 251.24
 Cory and Boss, Attorneys, for bringing title to date and preparing deed for Hubbard tract, approved 2-13-61. (I-14-K) 40.00
 John D. Baker and wife, for option of 1.730 acres, more or less, near Ellicott City. (P-5-A) 1,730.00
 Mary E. Kern, widow, and Mary C. O'Neill and Mark L. O'Neill, Sr., her husband, for option of 4.261 acres, more or less, near Ellicott City. (P-5-B) 1,500.00

General Construction Loan of 1959 - Item 32.4 --

South Mountain-Catoctin Watershed Conservation Area:

Emmert R. Bowlus, for appraisal services for Hunter McAfee property, from allocation approved 12-14-59. (I-14-N) 50.00
 H. Thomas Summers, for appraisal services for Hunter McAfee property, from allocation approved 12-14-59. (I-14-N) 85.00

General Construction Loan of 1960 - Item 28.5 --

Walter E. Buck, Jr., for legal services in connection with the Julian B. Carter property, approved August 8, 1960, for Elk Neck State Park. (I-14-Q) 189.69

(cont.)

(Department of Forests and Parks)

5- Continued:-

General Construction Loan of 1960 - Item 32-5 --

Gunpowder State Park: (Approved 12-15-60)

M. Jacqueline McCurdy, Attorney, for settlement services
on Reynolds-Brewer property. (I-14-A) \$ 108.00

M. Jacqueline McCurdy, Attorney, for settlement services
on Risberg-Shields property. (I-14-A) 241.85

Gunpowder State Park: (Approved 2-13-61)

M. Jacqueline McCurdy, Attorney, for settlement services
on Bohlen property. (I-14-A) 128.13

M. Jacqueline McCurdy, Attorney, for settlement services
on Evans property. (I-14-A) 328.70

M. Jacqueline McCurdy, Attorney, for settlement services
on Ruhl property. (I-14-A) 108.58

M. Jacqueline McCurdy, Attorney, for settlement services
on Sharondale property. (I-14-A) 84.00

William S. James, Attorney, for abstract, drafting deed,
settlement and record of deed for Reed-Chambers Tract. (I-14-C) 267.50

Gunpowder State Park:

Charles E. Glock and wife, for option of 205.098 acres more
or less in the 3rd Election District of Harford County:
(P-3-B) 55,000.00

General Construction Loan of 1960 - Item 37 --

Wilbur J. and Mamie Elizabeth Potter, for option of 5 acres
for the South Mountain-Catoctin Watershed Conservation Area.
(P-5-E) 125.00

General Construction Loan of 1961 - Item 22 --

Obligation of funds for Salary and Social Security for Principal
Clerk in connection with land acquisition, Gunpowder State Park.
(M-8-B) 2,345.00

\$2,276.00 - Item 22.2, Payroll

.69.00 - Item 22.3, Social Security.

General Construction Loan of 1961 - Item 22.4 --

Obligation of funds for surveyors, titling and realty work for
Gunpowder State Park. (M-8-C) 100,000.00

General Construction Loan of 1961 - Item 22-5 --

Mamie Mohr, widow, for option of 346 acres, more or less and
improvements, with request for permission to remain 180 days
after settlement, rent free, to harvest crops, in Gunpowder
State Park acquisition. (P-3-A) 160,000.00 .

DEPARTMENT OF GAME AND INLAND FISH:

Upon the recommendation of the Department of Public Improvements, the Board approved the optioning of the following property for the Department of Game and Inland Fish, with payment to be made from the funds indicated:

Budget Program 3-.09.03.00.04-08 (Federal Aid) --

Herbert H. Lassiter and James S. Lassiter, for three deeds dated
12-31-56; 12-28-58 and R/W 4-28-61, approximately 313 acres,
at \$20.00 per acre, the actual acreage to be determined by sur-
vey of the tract by or at the direction of the Game and Inland
Fish Commission. (P-2)

DEPARTMENT OF LABOR AND INDUSTRY:

The Secretary brought to the attention of the Board a request dated May 29, 1961, from the Department of Labor and Industry, for permission to write-off two invoices, in the amounts of \$2.00 and \$5.50, against the Crown Luggage Company and the L'Mote Fashions, respectively, both of which have gone out of business.

The Board approved these write-off amounts.

DEPARTMENT OF MARYLAND STATE POLICE:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Department of Maryland State Police with payment to be made from the funds indicated:

Budget Program 3-07.05.00.03-14 --

Reproduction Specialties, for blueprints for bidding on the
New Overhead Door for Garage at the Salisbury Barracks. (I-17) \$ 5.40

(cont.)

(Department of Maryland State Police:)

Budget Program 07.05.00.01-08 --

Webster Waterproofing Company, for renovations to marble entrance steps at the Police Academy. (Item 25)

\$ 295.00

General Construction Loan of 1959 --Item 9 --

Valley Landscape Company, Inc., for Change Order #2 to contract approved 7-6-60, for Athletic Field at Police Training Academy. (C-18-B)

389.00

General Construction Loan of 1960 - Item 20 --

H. S. T. White, Inc., for Change Order #1 to contract approved 12-15-60, for Pistol Range at North East Police Barrack. (C-18-A)

565.00

DEPARTMENT OF MENTAL HYGIENE:

1- The Secretary brought before the Board a letter, dated June 8, 1961 received from the Department of Mental Hygiene in which request was made that an emergency be declared for the classification of "Supervisor of Collections, Mental Hygiene". An adjustment in the salary for this classification is felt necessary due to a substantial revision in the duties assigned to the position, resulting from a reorganization of the department.

Also submitted to the Board were the recommendations of the Standard Salary Board.

After due consideration, the Board declared an emergency to exist and approved the recommendation of the Standard Salary Board that the effective date for any adjustment of salary be as of July 1, 1961.

2- The Secretary brought to the attention of the Board a request of the Department of Mental Hygiene, dated June 5, 1961, for permission to write-off as uncollectible the various accounts shown in the following Journal Vouchers of the Department:

October 1960	Journal Voucher #01796	\$ 2,609.56
April 1961	Journal Voucher #02118	- 14,714.61
March 1961	Journal Voucher #02052	7,967.18

These vouchers were submitted in accordance with the procedure approved by the Board at its meeting on October 5, 1960, and as approved by the State Comptroller's Office, and State Auditor and the State Law Department.

The Board approved this request.

DEPARTMENT OF MOTOR VEHICLES:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Department of Motor Vehicles, with payment to be made from the funds indicated:

General Construction Loan of 1960 - Item 6 --

Joseph F. Hughes & Co., Inc., for Change Order #2 to contract approved 2-13-61, for construction of New Headquarters Building, with fee to Fletcher and Fletcher. (C-19)

\$ 764.65

Rummel, Klepper and Kahl, Consulting Engineers, for extra work in connection with the additional excavation at the beginning of construction of the New Headquarters Building. (I-18)

1,930.60

Ernest T. Streif, Field Engineer I, to extend employment to December 31, 1961 in connection with inspection of New Headquarters Building. (M-14)

2,026.24

Allocation for Employer's Share of Social Security for Ernest T. Streif to December 31, 1961. (M-14)

60.79

DEPARTMENT OF PUBLIC IMPROVEMENTS:

1- The Secretary brought to the attention of the Board the Monthly Progress Report of the Field Division of the Department of Public Improvements, as of May 31, 1961, copies of which have been furnished the Board members.

The Board ordered this report filed.

(cont.)

(Department of Public Improvement)

2- The Board approved the following item from the agenda of the Department of Public Improvements, quoted as pertaining to the Department of Public Improvements:

M-15-C --

"In accordance with authorization granted to Item M-8-B of this Department's agenda of August 8, 1960 the following accounts will be billed by the Department of Public Improvements for the pro-rata share of electrical inspection by Maryland Electrical Testing Company, Inc., with the funds received as a result of the billing to be placed in the Budget Account of the Department of Public Improvements, from which payment will be made to the inspection service.

Rosewood State Training School

Alt. to Bissell & Benzinger Bldgs. \$35.00 Item 37 of the GCL of 1958

Spring Grove State Hospital

Active Treatment Building	40.00	Item 57 of the GCL of 1959
---------------------------	-------	----------------------------

Patuxent Institution

Diagnostic Center	40.00	Item 95 of the GCL of 1957
-------------------	-------	----------------------------

Boys' Village of Maryland

Admissions Cottage	45.00	Item 71 of the GCL of 1959
--------------------	-------	----------------------------

Towson State Teachers College

Electrical Distribution System	65.00	Item 129 of the GCL of 1960
--------------------------------	-------	-----------------------------

TOTAL AMOUNT OF INVOICES \$225.00."

DEPARTMENT OF RESEARCH AND EDUCATION:

1- The Board approved construction item 14 of the agenda of the Department of Budget and Procurement covering the following expenditures by the Department of Research and Education:

General Construction Loan of 1951 - Item 35	List 11	\$ 330.00
---	---------	-----------

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Department of Research and Education, with payment to be made from the funds indicated:

General Construction Loan of 1951 - Item 35 --

H. V. Humphreys and Son, for grounds improvement at the Laboratory, Solomons. (Item 23)	\$1,450.00
--	------------

General Construction Loan of 1951 - Item 38 --

Reproduction Specialties, for blueprints for bidding on Experimental .	
Ponds at Solomons. (I-13)	9.00 .

DEPARTMENT OF TIDEWATER FISHERIES:

Mr. Rennie submitted for the consideration of the Board a request from the Department of Tidewater Fisheries a request for permission to dispose of by sale to the high bidders six boats which have reached the point where they are not worth repairing, considering the fact that the department needs boats in use every day of the year. Permission is further requested to use the proceeds of the sale for the purchase of new boats. Sealed bids will be solicited on these vessels.

Pocomoke	Age: 28 years
Sinepuxent Bay	26 years
Patuxent	41 years
Island Belle	23 years
Tar Bay	25 years
Betty Ann	14 years.

The Board approved the sale of these six boats and the use of the proceeds for the purchase of new boats.

EASTERN SHORE STATE HOSPITAL:

1- The Board approved construction item 4 of the agenda of the Department of Budget and Procurement covering the following expenditures by the Eastern Shore State Hospital:

General Construction Loan of 1959 - Item 43	List 14	\$ 4,132.91
Item 43	List 15	11,336.11 .

(cont.)

(Eastern Shore State Hospital)

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Eastern Shore State Hospital, with payment to be made from the funds indicated:

1962 Budget Program 10.03.04.03-08 --

Emjay Engineering and Construction Co., Inc., for air conditioning operating room and sub-sterilizing room in the Medical-Surgical Building. (21-B) \$5,231.00

General Construction Loan of 1958 - Item 28 --

Harford Wricking Company, Inc., for demolition of three houses and outbuildings in the rear of the Geriatrics Building. (21-A) 900.00

Chas. E. Brohawn & Bros., Inc., for Change Order #7 to contract approved 10-21-59, for construction of Geriatrics Building, with fee to John A. Ahlers. (C-13) 1,345.00

John A. Armstrong, for allocation for travel and incidental expenses in connection with inspections of Geriatrics Building. (M-6) 175.00 .

GENERAL EMERGENCY FUND:

1- After due consideration of the items involved, the Board approved the following allotment from the 1962 General Emergency Fund:

Board of Public Works - \$25,000.00 to be paid to the Baltimore Symphony Orchestra Association from Program .16 of the Budget of the Board of Public Works upon receipts of assurances that certain funds, as set forth in these minutes on page 7, have been raised by that organization. This allotment is to be in addition to the \$25,000.00 which is payable as of July 1, 1961 under authority of April 5, 1961.

2- After due consideration the Board approved the following allotments from the 1961 General Emergency Fund:

Board of Public Works - \$6,000.00, tentative amount, to supplement the appropriation in the 1961 budget for the refund of moneys erroneously paid into the State Treasury, Program .06.

State Aviation Commission - \$39,306.00, for additional State grant toward the Garrett County Airport, supplement the appropriation of \$37,500.00 made in the General Construction Loan of 1960, Item 4. Details are set forth on page 32 of these Minutes.

3- Upon recommendation of the Department of Public Improvements, the Board approved the following allotments from the 1961 General Emergency Fund:

Superintendent of Public Buildings and Grounds - \$2,587.21, for Change Order #1 to contract with Harrison and Palmer, Inc., for electrical work in the Old Section of the State House, Budget 06.16.00.02-08. (Agenda Item C-1)

Board of Public Works - \$3,900.00, for contract with Aetna Steel Products Corp. for partition work in the offices of the Gasoline Tax Division of the State Comptroller's Office, Annapolis State Office Building, Budget 06.03.00.19. (Agenda Item 29-C)

4- The Board approved the following allotments from the 1961 General Emergency Fund, as recommended by the Department of Budget and Procurement:

State Aviation Commission - \$1,800.00, tentative amount to replace present 1954 6-cylinder, 2-door sedan which has been operated in excess of 70,000 miles.

State Aviation Commission - \$39,306.00 toward the cost of construction of the Garrett County Airport. (See General Emergency Fund Item 2 above.)

State Department of Education - Frostburg State Teachers College - \$17,188.00, to supplement the college's present appropriations in order to pay all obligations of the current fiscal year.

Superintendent of Public Buildings and Grounds - \$500.00, for sundried costs and expenses in connection with the dedication of the bell from the U.S.S. Maryland.

Hall of Records Commission - \$300.00, to cover a portion of a salary increase due to a scale adjustment of the position of Photographer II, effective July 1, 1960.

(cont.)

(General Emergency Fund)

4- Continued:-

Board of Public Works - \$6,000.00 to cover deficit in Program .06 in a tentative amount to carry it to the end of the current fiscal year. (See General Emergency Fund Item 2 proceeding.)

5- Upon recommendation of the Department of Public Improvements, the Board approved the following allotments from the 1962 General Emergency Fund:

State Department of Education - Coppin State Teachers College - \$11,972.00 tentative allotment to supplement appropriations for faculty staffing to enable the college to engage a staff for the new Laboratory School. The allotment enables the college to pay salaries to employees at the third, fourth and fifth steps of the respective faculty scales. However, this approval is not to establish a precedent for change of policy in engaging new faculty staff at the minimum of the respective scales.

Department of Forests and Parks - \$5,000.00 allotment for the proposed White Pine Blister Rust Control Program for Garrett County. This will be a 10-year program at a cost of \$6,500.00 per year with Federal participation in the amount of \$1,500 per year, reducing the State's annual share to \$5,000.00. Approval of this request entails approval by the Board of a cooperative agreement between the Department of Forests and Parks and the U. S. Forestry Service for the operation of this program. Mr. L. O. Weaver, State Plant Pathologist of the University of Maryland, is also cooperating in this program.

LEASES:

1- Upon the recommendation of the Department of Budget and Procurement, the Board approved execution of the following new and renewal leases for the agencies indicated:

State Department of Education - automatic renewal of lease with the A. S. Abell Company, as Lessor, covering space on the second floor of 2 West Redwood Street, Baltimore 1, Maryland, effective for a term of one year from July 1, 1961, at the same annual rental of \$17,500.00 plus \$3,576.00 per annum for a cleaning contract, or a total of \$21,076.00.

Department of Employment Security - extension of lease with D. Cohan for space at No. 22 West Dover Street, Easton, Maryland for the period of July 1, 1961 thru December 31, 1961 on a monthly basis of \$300.00 per month.

Department of Employment Security - new lease with John W. and Verta K. Noble, as Lessor, covering space at 208 East Dover Street, Easton, Maryland, effective for a term of ten years from January 1, 1962, at an annual rental of \$8,340.00, which lease takes the place of the above because the office will be moved on January 1, 1962 to the 208 East Dover Street location, from 22 West Dover Street.

Department of Employment Security - new lease with James Hinman, as Lessor, covering space on the first floor of a building on Beechwood Street, Princess Anne, Maryland effective for a term of one year from July 1, 1961, at an annual rental of \$600.00, which takes the place of lease for space at 127 Beechwood Street, Princess Anne, cancelled as of June 30, 1961.

Department of Employment Security - renewal of lease with E. Brooke and Nina Lee, as Lessor, covering space at 952 Sligo Avenue, Silver Spring, Maryland, effective for a term of five years from July 1, 1961, at an annual rental of \$4,800.00.

Department of Forests and Parks - renewal of lease with the County Commissioners of Allegany County, as Lessor, covering space in four rooms on the third floor of the Allegany County Court House, Washington Street, Cumberland, Maryland, effective for a term of one year from July 1, 1961, at an annual rental of \$2,750.00.

Bureau of Mines - renewal of lease with the Mayor and Commissioners of Westernport, as Lessor, covering space on the second floor of the City Building, Washington Street, Westernport, Maryland, effective for a term of one year from July 1, 1961, at an annual rental of \$1,200.00.

Department of Parole and Probation - renewal of lease with the Mayor and Council of Hagerstown, as Lessor, covering space in two rooms on the third floor of City Hall, Hagerstown, Maryland effective for a term of one year from July 1, 1961, at an annual rental of \$900.00.

(cont.)

(Leases)

1- Continued:-

State Roads Commission - as Lessor, new lease with Rodney R. Kelly, as Lessee, covering land approximately 1.5 miles north of Frederick, Maryland, effective for a term of one year from April 1, 1961, at an annual rental of \$75.00.

State Roads Commission - as Lessor, new lease with James M. Stup, as Lessee, covering land near Frederick, Maryland, effective from April 25, to November 1, 1961, at a rental of \$150.00 for the period.

State Roads Commission - as Lessor, renewal of lease with Lee M. and Thelma L. McGee, as Lessee, covering 4701 Annapolis Road, Bladensburg, Maryland, effective for a term of one year from July 1, 1961, at an annual rental of \$2,100.00.

State Roads Commission - as Lessor, new lease with John F. Weller, as Lessee, covering premises between C & O Canal and Potomac River near Hancock, Maryland, effective for the period May 1, to December 31, 1961, at a rental of \$60.00 for the period.

State Roads Commission - as Lessor, new lease with Floyd Wickham, as Lessee, covering premises south of relocated US Rt. 340 near Jefferson, Maryland, effective for the period May 1, to December 31, 1961, at a rental of \$150.00 for the period.

2- The Board approved execution of the following leases which have been negotiated by the State Roads Commission, effective for a term of one month from the dates listed and then to continue on a monthly basis:

<u>Lessee</u>	<u>Location</u>	<u>Annual Rental</u>	<u>Date</u>
James O. Martin	348 Central Ave., Cumberland	\$ 432.	5-1-61
Merman M. Meekins	340 Central Ave., Cumberland	324.	5-1-61
Robert M. Steckman	Rear 547 Central Ave., Cumberland	420.	5-1-61
John W. Thomas	424 Central Ave., Cumberland	420.	5-1-61
John H. Eckard	Premises Middleburg Rd., Union Bridge	660.	5-15-61
Peter Kamermans	Dwelling and garage in Union Bridge	720.	5-1-61
Ronda V. Miller	Land on Mountain Road, Joppa	100.	5-1-61
Madge G. Black	502 63rd Street, N.E., Seat Pleasant	720.	6-1-61
Bernes G. Flynt	Premises NW corner of Electric Ave. & Prospect, Landover	480.	6-1-61
Curtis Williams	503 63rd Place, NE, Wash. 27, D. C.	960.	6-1-61
General Recreation, Inc.	Premises on E side of Md. 66 nr. Wagerstown	840.	4-1-61
Merle E. Sharrah	Premises Water & Antietam Streets, Leithersburg	240.	5-1-61 .

MARYLAND CHILDREN'S CENTER:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Maryland Children's Center, payable from the funds indicated:

Budget Program 11.01.10.60-60 --

Arbutus Contracting Co., for installation of two steel doors with hardware. (Item 17) \$ 337.00 .

MARYLAND HOUSE OF CORRECTION:

1- The Board approved construction item 2 of the agenda of the Department of Budget and Procurement covering the following expenditures by the Maryland House of Correction:

General Construction Loan of 1953 - Item 115 List 4 \$ 162.81 .

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Maryland House of Correction, payable from the funds indicated:

General Construction Loan of 1953 - Item 115 --

Construction Maintenance, Inc., for Change Order #2 to contract approved 2-13-61, for low lift pump house. (C-16) \$ 550.00

General Construction Loan of 1960 - Item 96 --

Thomas A. Ward, Superintendent of Construction, allocation for salary for period September 6 to December 31, 1961. (M-10) 2,017.06

Thomas A. Ward, for allocation for employer's share of Social Security for period September 6 to December 31, 1961. (M-10) 12.78 .

MARYLAND PENITENTIARY:

1- The Secretary brought to the attention of the Board a request dated June 8, 1961, that the May 31, 1961 cash balance of \$6,690.92 in Fund #788, Patuxent Institution-State Use Industries to be transferred to Fund #770, Maryland Penitentiary-State Use Industries, as of June 1, 1961, because the accounting and administration of the Patuxent Institution-State Use Industries have been transferred to the Maryland Penitentiary-State Use Industries.

The Board approved this request.

2- The Board approved agenda item P-4 recommended by the Department of Public Improvements for the Maryland Penitentiary requesting permission to transfer .020 acres of the Maryland Penitentiary to the Baltimore City Jail, reserving to the State an easement for catwalk and guardhouse overhang in connection with the construction of the New Security Wall and Guard Houses in accordance with approval granted to Item 35 of the Department of Public Improvements agenda of May 15, 1961, for the consideration of \$1.00 paid by the parties, each to the other.

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Maryland Penitentiary, payable from the funds indicated:

Maryland Penitentiary, State Use Industries, Fund #770 --
Kelco Corporation, for modification of existing dust collecting systems C, E, and G, with acceptance of Base Bid only.(7) \$3,295.00

4- The Board approved agenda item I-15-B recommended by the Department of Public Improvements for the payment of invoices for settlement expenses on properties acquired for the expansion of the Maryland Penitentiary from the Security Title Guarantee Corp., as follows:

State Use Industries - Maryland Penitentiary, Fund #770 --

\$ 96.13	Leasehold	602 Truxton Street
69.12	Ground Rent	940 Greenmount Avenue
61.46	Ground Rent	921 Forrest Street
93.03	Ground Rent	917 Forrest Street
390.46	Fee Simple	900 Greenmount Avenue
70.80	Ground Rent	909 Forrest Street
93.80	Ground Rent	914-916 Greenmount Avenue
		923-923½ Forrest Street
304.28	Fee Simple	901, 903, 905 Forrest Street
79.60	Ground Rent	941 Forrest Street
68.83	Ground Rent	602 Truxton Street
81.00	Ground Rent	920-922 Greenmount Avenue
		929 Forrest Street
70.47	Ground Rent	915 Forrest Street
61.67	Ground Rent	949 Forrest Street
159.80	Leasehold	928 Greenmount Avenue
75.50	Ground Rent	939 Forrest Street
72.16	Ground Rent	930 Greenmount Avenue
68.30	Ground Rent	937 Forrest Street
82.61	Ground Rent	604 Truxton Street
130.45	Ground Rent	924-926 Greenmount Avenue
		933-935 Forrest Street.

5- The Board approved agenda item I-15-C recommended by the Department of Public Improvements for the payment of invoices from the Bureau of Water Supply, Baltimore City for water charges incurred on properties acquired for the expansion of the Maryland Penitentiary between date of final settlement and date of service discontinued, or for which the seller was charged at time of settlement.

State Use Industries - Maryland Penitentiary, Fund #770 --

\$ 5.62	923 Forrest Street
6.75	902 Greenmount Avenue
1.16	907-909 Forrest Street
17.63	904 Greenmount Avenue
39.90	906-908 Greenmount Avenue.

MARYLAND SCHOOL FOR THE DEAF:

1- The Board approved construction item 3 of the agenda of the Department of Budget and Procurement covering the following expenditures by the Maryland School for the Deaf:

General Construction Loan of 1960 - Item 102	List 91	\$1,547.50
Item 102.	List 96	6,028.60 .

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Maryland School for the Deaf, payable from the funds indicated:

Budget Program 13.01.00.04-08 --		
L. F. Winpiger, for replacement of spouting and repairs to hidden gutters on Administration Building and Vocational Building. (Item 14)		\$ 350.00
General Construction Loan of 1959 - Item 97 --		
L. J. Keller & Sons, for Change Order #8 to contract approved 12-14-59, for construction of the Primary School Building.(C-10)		606.91
Herbert M. Wood, for allocation for travel and incidental expenses in connection with inspections of Primary Building.(M-4)		500.00 .

MARYLAND STATE BOARD OF DENTAL EXAMINERS:

The Secretary brought to the attention of the Board a request from the Maryland State Board of Dental Examiners, dated May 11, 1961, for authority to increase the salary of the Secretary to the Board from \$300.00 to \$500.00 per year effective as of the fiscal year 1961.

The Board approved this request.

MARYLAND STATE REFORMATORY FOR MALES:

1- The Board approved construction item 12 of the agenda of the Department of Budget and Procurement covering the following expenditures by the Maryland State Reformatory for Males:

General Construction Loan of 1949 - Item 61B1	List 15 .	\$ 95.48
Item 61B1	List 16 .	383.10
Item 61B1	List 17 .	106.23 .

2- The Board approved agenda item M-12 from the Department of Public Improvements for the Maryland State Reformatory for Males, quoted as follows:

"Reference is made to Item 33-A. of Agenda of June 11, 1956 whereby contract was awarded to Cyclone Fence Department in amount of \$2,421.29 with funds available in Item 110, General Construction Loan of 1955, of this contract the amount of \$200.00 was for supervision in erection of fence. The supervision was not required or provided and it is requested that of the original authorization the sum of \$200.00 be cancelled and returned to the unallocated balance of the item."

MARYLAND STATE REFORMATORY FOR WOMEN:

1- The Board approved the transfer to the General Funds of the State of unexpended and unobligated balance for the Maryland State Reformatory for Women, in the Board of Public Works-Fire Losses State Property Fund, Item 33, in the amount of \$25.29. This transfer was effected by the Comptroller's Office on January 24, 1961.

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Maryland State Reformatory for Women:

Budget Program 12.01.06.04-08 --		
Reproduction Specialties, for blueprints in bidding on new high pressure steam unit. (I-16)		\$ 6.00
General Construction Loan of 1960 - Item 100 --		
The John R. Crocker Company, for Change Order #1 to contract approved 3-14-61, for installation of sanitary facilities in the B, C and Lane Cottages. (C-17)		2,000.00 .

MARYLAND TRAINING SCHOOL FOR BOYS:

1- The Board approved construction item 18 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Maryland Training School for Boys:

General Construction Loan of 1957 - Item 86	List 42	\$ 15.42
Item 86	List 43	194.58
General Construction Loan of 1958 - Item 55	List 37	22.34
Item 55	List 38	2.91 .

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Maryland Training School for Boys, payable from the funds indicated:

Budget Program 11.01.04.04-08 --
Blair Brothers, for repainting exterior of five Senior Cottages.
(Item 16) \$9,994.00

General Construction Loan of 1959 - Item 75 ---
The General Building and Construction Company, for Change Order .
#6 approved 4-6-60, for renovation of Kent Cottage, fee to
John Carroll Dunn. (C-11) 58.09 .

MARYLAND TUBERCULOSIS HOSPITALS:Henryton State Hospital:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for Henryton State Hospital, with payment to be made from the funds indicated:

Budget Program 10.01.12.03-08 --
Pimlico Roofing Co., for roof and gutter renovations, front section
of Buildings F and G. (Item 15) \$3,131.00 .

MILITARY DEPARTMENT:

1- The Board approved construction item 8 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Military Department:

General Construction Loan of 1955 - Item 10	List 71 .	\$ 88.00
General Construction Loan of 1956 - Item 11	List 138	46.00
Item 12	List 140 .	23.46 .

2- The Board approved the following items from the agenda of the Department of Public Improvements, quoted as they pertain to the Military Department:

M-13 - "Reference is made to Item 17A of this Department's agenda of April 5, 1961 whereby approval was granted for award of contract to Willard Construction Co., Inc. on a unit price basis in an amount NOT TO EXCEED \$2,000.00, with funds available from 1961 Budget 07.03.00.03-08. This work has been accomplished and it is requested that of the original allocation the unused amount of \$197.50 be cancelled and be returned to the unallocated balance in the budgetary account."

A-3 - "Approval is requested for the appointment of Milford Niles, Mechanical Engineer, for preparation of plans and specifications for the proposed Organizational Maintenance Shop at the State Military Reservation, Havre de Grace, Maryland. Funds for the construction will be made available from Federal sources; however, the Consulting Engineer's services must be paid by the State. This appointment is on a Type 'B' fee basis.

"FUNDS: Item 8, General Construction Loan of 1957, 'Grading, curbs, roads, parking areas and other improvements at the following Armory locations throughout the State: Havre de Grace...'"

MISCELLANEOUS:

1- The Secretary brought to the attention of the Board a letter, dated June 5, 1961, which had been received from Historic Annapolis, Inc., stating that the headquarters of the organization were being moved to the Slicer-Shiplap House, and that it is requested that the Old Treasury Building be used as a Museum and visitor information center.

The Board approved the continued use of the Old Treasury Building by Historic Annapolis, Inc., for the purpose indicated, with the understanding that their responsibility for the building will continue as in the past, under the arrangements first made for this buildings use by Historic Annapolis, Inc.

(cont.)

(Miscellaneous)

2- The Secretary advised the Board of receipt of a request from the Mount Royal Improvement Association, Inc. that the Board assist in keeping the plan for Project One of the Mount Royal-Fremont Urban Renewal Area, Baltimore, as originally proposed.

The Board reaffirmed its stand in connection with this project.

MONTROSE SCHOOL FOR GIRLS:

1- The Board approved construction item 9 of the agenda of the Department of Budget and Procurement covering the following expenditures by Montrose School for Girls:

General Construction Loan of 1958 - Item 58	List 67	\$ 652.50
Item 58	List 69	38.50 .

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Montrose School for Girls, payable from the funds indicated:

Budget Program 11.01.05.04-08 --

I. K. Stoltzfus, for cleaning, repairing and painting 100,000 gallon water storage tank. (18-A)	\$1,465.00
---	------------

Henry A. Knott, Inc., for renovation of the picture window at the rear of the Gardner Building. (18-C)	495.38
--	--------

Norman W. Meekins, for Change Order #1 to contract approved 6-12-61, (see below item 18-B), for construction of parking areas. (C-12-B)	300.00
---	--------

Reproduction Specialties, for blueprints in bidding on parking areas. (I-10-B)	10.80
--	-------

General Construction Loan of 1958 - Item 59 --

Reproduction Specialties, for blueprints in bidding on renovation to kitchen in basement, etc. (I-10-A)	6.00
---	------

General Construction Loan of 1959 - Item 79 --

Norman W. Meekins, for parking areas. (18-B)	3,067.00
--	----------

Norman W. Meekins, for Change Order #2 to contract approved 6-12-61 in item 18-B above for construction of parking areas. (C-12-A)	1,912.50 .
--	------------

MORGAN STATE COLLEGE:

1- Mr. Rennie presented to the Board a request, dated May 24, 1961, of Morgan State College to allow faculty staff, non-classified and classified employees of the college to attend courses directly related to their line of work, under the same-procedures presently in effect at the University of Maryland, namely, that full-time employees of the college shall be entitled to remission of tuition for sessions.

The Board approved this request, but stipulated that in the case of classified employees, that attendance at classes should not reduce the working hours required of them as classified employees.

2- The Board approved construction item 10 of the agenda of the Department of Budget and Procurement covering the following expenditures by the Morgan State College:

General Construction Loan of 1958 - Item 94	List 60	\$ 45.00
General Construction Loan of 1959 - Item 106	List 59	113.50
Item 106	List 61	1,028.00 .

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Morgan State College, payable from the funds indicated:

Knecht, Lloyd & Human, for appointment for the preparation of plans and specifications for bidding purposes for site improvements on a Type "B" fee basis. (A-1-B)

Item 121, General Construction Loan of 1955
 Item 113, General Construction Loan of 1957
 Item 110, General Construction Loan of 1960.

General Construction Loan of 1955 - Item 121 --

Whiton Machine Company, for complete factory reconditioning and repair of Whiton Turbine, Serial #4344, with acceptance of proposed estimate. (Item 2)	NOT TO EXCEED	\$1,260.00
--	---------------	------------

(cont.)

OK to Here

(Morgan State College)

3- Continued:-

General Construction Loan of 1957 - Item 113 --

Piracci Construction Co., Inc., for Change Order #12 to contract approved 9-15-58, for construction of the Auditorium, Music-Arts Building, with fee to Gaudreau and Gaudreau. (C-4-B) \$ 484.00

General Construction Loan of 1959 - Item 101 --

VanReuth & Weidner, Inc, for surveying and preparation of topographic maps of south campus area in connection with new athletic installation and parking areas. (A-1-A) NOT TO EXCEED 2,000.00

General Construction Loan of 1959 - Item 103 --

H. S. T. White, Inc., for Change Order #3 to contract approved 11-7-60, for construction of President's Residence. (C-4-A) 525.00 .

NEW CORRECTIONAL INSTITUTION:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract by the Department of Correction for the New Correctional Institution, payable from the funds indicated:

General Construction Loan of 1959 - Item 85 --

To reimburse the Union Trust Company account (Board of Correction) for funds advanced for traveling expenses to visit penal institutions of other states in connection with plans for the new institution. (I-15-A) \$ 145.64 .

NEW MARSH WHOLESALE PRODUCE MARKET AUTHORITY:

The Secretary submitted a verbal request from Mr. Samuel M. Hecht, Chairman of the New Marsh Wholesale Produce Market Authority for permission to sell an additional \$100,000.00 of the Authority's Bonds.

The Board approved this request with the understanding that all of the usual procedures would be followed as has been done in the past, and that all the financial statements, certified copies of Resolution, Official Statement, etc. would be submitted for approval by the Board of Public Works prior to the sale of these Bonds.

PATUXENT INSTITUTION:

1- The Secretary brought to the attention of the Board a request dated June 8, 1961, that the May 31, 1961 cash balance of \$6,690.92 in Fund #788, Patuxent Institution-State Use Industries be transferred to Fund #770, Maryland Penitentiary-State Use Industries, as of June 1, 1961, because the accounting and administration of the Patuxent Institution-State Use Industries have been transferred to the Maryland Penitentiary-State Use Industries. The Board approved this request.

2- The Board approved construction items 11-and 20 of the agenda of the Department of Budget and Procurement covering the following expenditures by the Patuxent Institution:

General Construction Loan of 1953 - Item 105	List 74	\$ 46.50
General Construction Loan of 1960 - Item 92		
State Use Industries, Maryland Penitentiary, for furniture for the Diagnostic Center.		11,952.50 .

3- The Board approved item M-15-C from the agenda of the Department of Public Improvements, quoted as it pertains to the Patuxent Institution:

"In accordance with authorization granted to Item M-8-B of this Department's agenda of August 8, 1960 the following accounts will be billed by the Department of Public Improvements for the pro-rata share of electrical inspection by Maryland Electrical Testing Company, Inc., with the funds received as a result of the billing to be placed in the Budget Account of the Department of Public Improvements, from which payment will be made to the inspection service.

Patuxent Institution
Diagnostic Center

\$40.00 Item 95 of the GCL of 1957."

4- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the-Patuxent Institution:

General Construction Loan of 1957 - Item 95 --

Thomas A. Ward, Supt. of Construction, for period June 21 to September 5, 1961, allocation of salary.	\$1,215.10
Thomas A. Ward, for employer's share of Social Security.(M-11)	36.45 .

CLIFTON T. PERKINS STATE HOSPITAL:

1- The Board approved construction item 7 of the agenda of the Department of Budget and Procurement covering the following expenditures by the Clifton T. Perkins State Hospital:

General Construction Loan of 1958 - Item 20	List 75	\$ 424.34
Item 20	List 76	110.00 .

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Clifton T. Perkins State Hospital, payable from the funds indicated:

General Construction Loan of 1958 - Item 19 --
 Jessup's Electrical Service, for additional ventilation of . . .
 Sally Port Area. (Item 23) - \$ 876.00.

ROSEWOOD STATE TRAINING SCHOOL:

1- The Board approved construction item 14 of the agenda of the Department of Budget and Procurement covering the following expenditures by the Rosewood State Training School:

General Construction Loan of 1958 - Item 32	List 251	\$ 158.17
Item 33	List 236	78.40
Item 33	List 251	572.50
Item 34	List 251	154.00
General Construction Loan of 1959 - Item 46	List 237	552.98
Item 46	List 252	367.00 .

2- The Board approved item M-15-C from the agenda of the Department of Public Improvements, quoted as it pertains to the Rosewood State Training School:

"In accordance with authorization granted to Item M-8-B of this Department's agenda of August 8, 1960 the following accounts will be billed by the Department of Public Improvements for the pro-rata share of electrical inspection by Maryland Electrical Testing Company, Inc., with the funds received as a result of the billing to be placed in the Budget Account of the Department of Public Improvements, from which payment will be made to the inspection service.

Rosewood State Training School

Alt. to Bissell & Benzinger Bldgs. \$35.00 Item 37 of the GCL of 1958."

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Rosewood State Training School, with payment to be made from the funds indicated:

Budget Program 10.03.05.08-509 --
 Charles T. King Co., Inc., for replacing steam coil in #1
 coal silo. (Item 19) \$ 684.00

General Construction Loan of 1959 - Item 48 --
 Colwill Construction Company, Inc., for alterations and improvements to various buildings, with acceptance of Base Bid and Alternates #1 thru 6, fee to Stack, Cohen and Purdy, Inc. (5) 20, 682.20.

ST. MARY'S SEMINARY JUNIOR COLLEGE:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the St. Mary's Seminary Junior College, payable from the funds indicated:

General Construction Loan of 1960 - Item 112 --
 Duke & Frazier Construction Co., for alterations to auditorium,
 with acceptance of Base Bid and Alternate #1. (Item 6) \$5,825.00 .

SPRINGFIELD STATE HOSPITAL:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Springfield State Hospital, payable from the funds indicated:

Budget Program 10.03.06.03-08 --
 S. H. Jackson, for Change Order # 1 to contract approved 5-15-61,
 for lighting on the street leading to the west gate. (C-15-A) \$1,913.00

(cont.)

(Springfield State Hospital)

General Construction Loan of 1959 - Item 53 --

Lee Foundation Company, for Change Order #2 to contract approved 8-8-60, for expansion of water filtration plant, with fee to Whitman, Requardt and Associates. (C-15-B) \$ 503.68

General Construction Loan of 1960 - Item 58 --

Reproduction Specialties, for blueprints in bidding on new transformer at boiler House. (I-12-A) 4.50

General Construction Loan of 1960 - Item 60 --

J. Spence Howard and Company, for construction of roads, walks and parking areas. (I-12-B) 933.34 .

SPRING GROVE STATE HOSPITAL:

1- The Board approved item M-15-C of the agenda of the Department of Public Improvements, quoted as it pertains to the Spring Grove State Hospital:

"In accordance with authorization granted to Item M-8-B of this Department's agenda of August 8, 1960 the following accounts will be billed by the Department of Public Improvements for the pro-rata share of electrical inspection by Maryland Electrical Testing Company, Inc., with the funds received as a result of the billing to be placed in the Budget Account of the Department of Public Improvements, from which payment will be made to the inspection service.

Spring Grove State Hospital

Active Treatment Building \$40.00 Item 57 of the GCL of 1959."

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Spring Grove State Hospital, payable from the funds indicated:

Solicitation of bids for Roof and Gutter Renovations:

Fick Brothers Roofing Company, for Bid Item 1, Entire East Wing. \$7,118.00
John H. Cole and Sons, Inc., for Bid Item 2, West Wing, North side and West end. 3,188.00
The Wallace & Gale Company, for Bid Item 3, Central portion of Building. (22-B) 6,124.00

\$ 5,500.00 - 1961 Budget 10.03.07.03-14
10,930.00 - 1962 Budget 10.03.07.03-14.

Budget Program 10.03.07.03-08 --

General Elevator Co., Inc., for repairs to the electric dumbwaiter in the Foster-Wade Building. (22-C) 513.00

General Construction Loan of 1960 - Item 63 --

Henry A. Knott, Inc., for construction of Cafeteria-Administration Building and three Dormitory Units, with acceptance of Base Bid, Alternate #2 and #3 and rejecting #1, #4 and #5, fee to Lucius White, Edward White and Associates. (Item 27) \$1,129,500.00

General Construction Loan of 1960 - Item 64 --

John K. Ruff, Inc., for Change Order #1 to contract approved 3-14-61, for construction of Infirmary Building, with fee to Booth and Somers. (C-14) 4,500.00

Donald M. Philbin, Field Engineer II, for allocation of salary for period June 21 to June 30, 1961. 199.48

Employer's Share of Social Security for period June 21 to June 30, 1961 for Donald M. Philbin. (M-7) 5.98

General Construction Loan of 1960 - Item 65 --

Colwill Construction Co., Inc., for alterations and Improvements to Foster-Wade and Staff Apartment Buildings. (22-A) 3,769.00 .

STATE AVIATION COMMISSION:

1- Mr. Charles Crane, Chairman of the Baltimore City Airport Board, Col. John O. Colonna, Director of Aviation for Baltimore City, Mr. Charles B. Allen, Chairman of the State Aviation Commission, and Mr. Rudolph A. Drennan, Director of the State Aviation Commission, appeared before the Board in connection with the construction needs for Friendship International Airport.

(cont.)

(State Aviation Commission)

1- Continued:-

Mr. Crane asked the State for a grant of \$1,000,000.00 to finance certain construction projects during the 1962 calendar year. It was explained that the State had no funds available for such purposes.

Mr. Crane then asked if the State would defer until after the calendar year 1961 the Baltimore City payment for the Barrett School for Girls' property in the amount of \$650,000.00. Mr. Backhaus explained that under the terms of the contract with Baltimore City, the City was not obligated to pay this sum until the State vacated the present property of the School, and that present plans and estimates indicate that the State will not vacate the property during the calendar year 1962. Therefore, the City would not have to make its payment until sometime after that calendar year. Mr. Crane stated that this would help solve their present financial problems.

2- In connection with the request which had been received by the Secretary under date of May 31, 1961 from the City of Hagerstown for a grant in the amount of \$21,732.00 for the City of Hagerstown Municipal Airport, it was stated that the request would be withdrawn due to certain legal technicalities.

3- The Secretary brought to the attention of the Board a request, dated May 18, 1961, received from the Board of County Commissioners of Garrett County for additional State funds for the Garrett County Airport in the amount of \$39,305.62. The previous grant to this project was in the amount of \$37,500.00 appropriated in the General Construction Loan of 1960, Item 4.

After due consideration, the Board approved the allotment of \$39,305.62 from the General Emergency Fund to the State Aviation Commission for the Garrett County Airport, Project No. 9-18-016-01. This allotment was recommended by the State Aviation Commission.

STATE DEPARTMENT OF EDUCATION:

1- The Secretary brought to the attention of the Board a request dated June 2, 1961 for an increase in Calvert County's pro-rata allotment of \$182,000.00, under the provisions of the General Public School Construction Loan of 1956, with the amount of increased allotment when added to the former allocation not exceeding the maximum entitlement for the County.

The Board approved the request, presented from the State Department of Education.

2- The Secretary submitted to the Board a letter, dated June 8, 1961, received from the State Superintendent of Schools requesting emergency action in connection with the salary scale for the classification of "Deputy State Superintendent of Schools", due to the fact that the 1961 Legislature established this new classification effective June 1, 1961.

Also submitted to the Board were the recommendations of the Standard Salary Board.

After due consideration, the Board approved this request and accepted the recommendation of the Standard Salary Board that the effective date for any salary adjustment be July 1, 1961.

3- The Secretary brought before the Board a letter, dated June 9, 1961, received from the State Department of Education requesting permission to proceed with the necessary payments from the General Construction Loan of 1958, Item 103, for the acquisition of the Emerson E. Thomas filling station property in Frostburg, for the use of the Frostburg State Teachers College. This property is being acquired thru condemnation proceedings instituted by the State Department of Education, and an award of \$8,000.00 was made by the jury and affirmed by the Court.

The Board approved this request.

Note: Following the meeting information was received as to the distribution of the purchase price for this property, as follows:

Emerson E. Thomas	\$4,011.13
Nellie K. Thomas	2,533.32
Richard K. Thomas	211.11
Clerk of the Circuit Court for Allegany County to the use of Morgan Thomas and Mildred Thomas	211.11
Bertha M. Thomas	211.11
Ruth Matthews and Joseph Matthews	211.11
Clerk of the Circuit Court for Allegany County to the use of Ramonda June Seanor	140.74
Clerk of the Circuit Court for Allegany County to the use of June Lee Seanor	70.37
Emerson E. Thomas, when tanks, pumps and sign are removed from the property	400.00 . (cont.)

(State Department of Education)

4- Bowie State Teachers College:

a. The Board approved construction item 15 of the agenda of the Department of Budget and Procurement, covering the following expenditures for Bowie State Teachers College:

General Construction Loan of 1960 - Item 114	List 50	\$ 561.50 .
--	---------	-------------

b. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Bowie State Teachers College, with payment to be made from the funds indicated:

General Construction Loan of 1957 - Item 120 --

The Lincoln Sales Corporation, for Change Order #2 to contract approved 2-8-60, for air conditioning of Library Building. (C-6-A)	CREDIT	\$ 64.00
--	--------	----------

General Construction Loan of 1959 - Item 109 --

H. S. T. White, Inc., for Change Order #5 to contract approved 2-8-60, for construction of New Laboratory School, with fee to Cyril H. Hebrank & Associates. (C-6-B)		1,115.00
--	--	----------

H. S. T. White, Inc., for Change Order #6 to contract approved 2-8-60, for construction of New Laboratory School, with fee to Cyril H. Hebrank & Associates. (C-6-C)		450.00
--	--	--------

Brawner Z. Harding, Field Engineer I, for allocation for travel and incidental expenses in connection with inspections. (M-2)		700.00
---	--	--------

General Construction Loan of 1960 - Item 115 --

Batemen Photo Print & Blue Print Co., for blueprints for bidding on site improvements for Laboratory School. (I-5)		32.40 .
--	--	---------

5- Coppin State Teachers College:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Coppin State Teachers College, with payment to be made from the funds indicated:

Budget Program 13.04.08.04-08 --

The Fick Bros. Roofing Company, for roof and sheet metal renovations for the Administration Building. (11-A)		\$3,838.00
--	--	------------

William C. Sparks, for papering rooms and areas in the President's Residence. (11-B)		791.00
--	--	--------

General Construction Loan of 1957 - Item 140 --

Baltimore Contractors, Inc., for Change Order #3 to contract approved 3-14-61, for construction of New Laboratory School. (C-7-C)		3,956.42
---	--	----------

General Construction Loan of 1960 - Item 138 --

Baltimore Contractors, Inc., for Change Order #2 to contract approved 3-14-61, for construction of New Laboratory School, with fee to Tyler, Ketcham & Myers and Dale E. Lloyd. (C-7-B)		2,792.74
---	--	----------

Gardens Blue Print & Photo Print Co., for blueprints in connection with the construction of the Laboratory School. (I-6)		14.49
--	--	-------

General Construction Loan of 1961 - Item 123 --

Baltimore Contractors, Inc., for Change Order #1 to contract approved 3-14-61, for construction of the New Laboratory School, with fee to Tyler, Ketcham & Myers. (C-7-A)		3,485.00
---	--	----------

General Construction Loan of 1961 - Item 124 --

Stanley Banks and Laura C. Banks, his wife for option on 2100 Warwick Avenue, for expansion of Coppin State Teachers College. (P-1)	In fee	12,500.00
---	--------	-----------

6- Frostburg State Teachers College:

a. See Item 3 under State Department of Education on Page 32 of these Minutes.

b. The Board approved construction item 16 of the agenda of the Department of Budget and Procurement, covering the following expenditures for Frostburg State Teachers College:

General Construction Loan of 1959 - Item 115	List 51	\$ 311.40 .
--	---------	-------------

(cont.)

(State Department of Education)

6- Frostburg State Teachers College:

c. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Frostburg State Teachers College, payable from the funds indicated:

Budget Program 13.04.05.04-08 --

Ackerman & Baynes, Inc., for retubing #1 Erie City H.R.T.
Boiler. (Item 12)

\$2,500.00

General Construction Loan of 1960 - Item 122 --

The John I. Vandegrift Company, for Change Order #4 to contract approved 10-5-60, for construction of the Women's Residence Hall. (C-8)

1,804.00

Maxwell J. Stangle, Field Engineer, for allocation for salary for period June 21 to December 31, 1961. (M-3)

3,061.14

Employer's Share of Social Security for Mr. Stangle for same period. (M-3)

54.24 .

7- Salisbury State Teachers College:

a. The Board approved construction item 17 of the agenda of the Department of Budget and Procurement, covering the following expenditures for the Salisbury State Teachers College:

General Construction Loan of 1960 - Item 124

List 35

\$ 71.00 .

b. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Salisbury State Teachers College, payable from the funds indicated:

General Construction Loan of 1961 - Item 112 --

John W. Tieder, Inc., for street lighting at the President's Residence. (13-A)

\$ 584.00

Stanley K. Baker, for Campus Lighting. (13-B)

4,980.00

General Construction Loan of 1960 - Item 125 --

The Hannaman-Burroughs Comptnay, for Change Order #1 to contract approved 5-15-61, for site improvements at the President's Residence. (C-9)

1,287.00

Reproduction Specialties, for blueprints in bidding on site improvements at the President's Residence. (I-7)

6.00

8- Towson State Teachers College:

a. The Board approved item M-15-C of the agenda of the Department of Public Improvements for the Towson State Teachers College, quoted as it pertains to them:

"In accordance with authorization granted to Item M-8-B of this Department's agenda of August 8, 1960 the following accounts will be billed by the Department of Public Improvements for the pro-rata share of electrical inspection by Maryland Electrical Testing Company, Inc., with the funds received as a result of the billing to be placed in the Budget Account of the Department of Public Improvements, from which payment will be made to the inspection service.

Towson State Teachers College

Electrical Distribution System \$65.00 Item 129 of the GCL of 1960."

b. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Towson State Teachers College, with payment to be made from the funds indicated:

H. S. T. White, Inc., for remodeling Old Laboratory School and portion of Main Administration Building, with Base Bid and Alternate #1 accepted, fee to Edward Q. Rogers. (Item 4)

\$73,600.00

\$46,590.91 - Item 123, General Construction Loan of 1959

27,009.09 - Item 120, General Construction Loan of 1961 .

General Construction Loan of 1960 - Item 134 --

Baltimore Photo and Blue Print Co., for blueprints for planning the development of additional Athletic Field. (I-8-B)

2.08

(cont.)

(State Department of Education)

8b- Towson State Teachers College:

General Construction Loan of 1960 - Item 134 --

Knecht, Lloyd & Human, for services in connection with the additional athletic field. (I-8-C)

\$ 915.00

General Construction Loan of 1961 - Item 120 --

Edward Q. Rogers, Architect, for preparation of plans and specifications in connection with the remodeling of the Old Laboratory School. (I-8-A)

1,168.00 .

STATE DEPARTMENT OF HEALTH:

1- The Secretary submitted to the Board a request, dated May 11, 1961, from the State Department of Health for permission to write-off certain accounts receivable for Chronic Hospital Care. The statement submitted with the letter shows that of the unpaid balances totaling \$7,962.05 of which \$7,195.96 is to be cancelled, \$848.73 being the Subdivision Equity and \$6,347.23 being the State Equity.

The Board approved this request.

2- The Secretary brought to the attention of the Board a request, dated June 6, 1961, from the State Department of Health for permission to abate a total of \$72.00 of Chronic Disease Hospital Maintenance Charges for Julian C. Townshend to Queen Anne's County. This abatement would apply to account No. 658, Chronic Disease Hospital Maintenance Charges from Baltimore City and Counties.

The Board approved this request.

STATE DEPARTMENT OF PUBLIC WELFARE:

1- The Secretary presented to the Board a letter, dated May 31, 1961, received from the State Department of Public Welfare. The Director of the State Department of Public Welfare is requesting the Board to authorize the department to include in the calculation for determining the pro-rata expenditure of public assistance moneys in the following amounts:

<u>Budget Program</u>	<u>General Funds</u>
11.01.01.13	\$ 150,000.00
11.01.01.04 (Federal funds to be taken up by Budget Amendment)	1,199,364.00
11.01.01.14	2,605,218.00.

The Secretary advised the Board that the Budget Law does not include these accounts in its definition of the method for computing the pro-rata allowance for monthly disbursements. In view of this, the Board directed that this request be referred to the State Law Department for consideration and recommendation.

2- The Board approved item M-15-B of the agenda of the Department of Public Improvements for the State Department of Public Welfare, quoted as follows:

"All work under the following appropriation having been accomplished, it is requested to cancel unused portion of completed project:

Boys' Forestry Camp, New Germany

Item 82 of the General Construction Loan of 1959
House for Camp Director."

\$ 2.75

STATE EMPLOYEES:

1- The Secretary brought before the Board a letter received from the Counsel to the Maryland Classified Employees Association, Inc., dated April 18, 1961. The Counsel for the Association believes that in some instances where employees are required to live on institution property for the convenience of the State there are hardships and suggests that the Board should be in a position to give some relief to the State employee(s) involved.

The Secretary also advised the Board of letters he had received from the Director of the Department of Budget and Procurement, the Commissioner of Personnel and the Director of the State Department of Public Welfare. It was their unanimous recommendation that employees who find themselves in this situation knew the possibility when accepting employment with the State, and that, therefore, as a condition of employment, no relief would be justified.

The Board accepted the recommendations and ruled that no relief appeared to be justified.

(cont.)

(State Employees)

2- The Board approved extension of sick leave for Mrs. Lila Quillian, Hospital Attendant Supervisor I, for Rosewood State Training School, for a period of three months from August 3, 1961. At the end of that time a full report of this employee's condition and a report from her physician should be filed with this Board in order that a determination may be made as to whether additional leave with pay should be granted.

3- See: Maryland State Board of Dental Examiners)
State Roads Commission)
Department of Budget and Procurement) of these Minutes.
Department of Mental Hygiene)
State Department of Education)
Morgan State College -)

STATE INCENTIVE AWARDS BOARD:

The Secretary brought before the Board a request from the State Incentive Awards Board relating to the establishment in the State Office Building-Baltimore of a small Library for the use of every agency and employee located in the building. This Library would consist of two or three sets of the Maryland Reports, at least two sets of the Annotated Code of Maryland, several copies of the Session Laws to be furnished by the State Library, one or two volumes each of the House and Senate Journals, and at least one copy of each State Agency's laws, rules and regulations, including copies of the Maryland Manual.

The Board heard reports from the Director of the Department of Public Improvements, the Director of the Department of Budget and Procurement and the Superintendent of the Baltimore State Office Building.

It was the feeling of the Board that the recommendation was worthy of further consideration and appointed a committee, consisting of the Director of the Department of Budget and Procurement, the Superintendent of the Baltimore State Office Building and the Secretary of the Board of Public Works, to investigate the feasibility of such a Library and report their findings back to the Board for consideration.

STATE OFFICE BUILDINGS:

Annapolis:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Annapolis State Office Building, payable from the funds indicated:

Budget Program 06.03.00.19-08 --

Aetna Steel Products Corporation, for changes in existing partition work and additional partition work in the New State Office Building, Annapolis, for the Gasoline Tax Division of the Comptroller's Office. (29-C) \$3,900.00 .

STATE PROPERTY:

1- Upon the recommendation of the Department of Budget and Procurement, the Board approved the following request for the Department of Tidewater Fisheries:

"Request for permission to dispose of by sale to the high bidders six boats which have reached the point where they are not worth repairing, considering the fact that the department needs boats in use every day of the year. Permission is further requested to use the proceeds of the sale for the purchase of new boats. Sealed bids will be solicited on these vessels.

Pocomoke	Age: 28 years
Sinepuxent Bay	26 years
Patuxent	41 years
Island Belle	23 years
Tar Bay	25 years
Betty Ann	14 years."

2- Upon the recommendation of the Department of Budget and Procurement, the Board approved the disposal and/or transfer of the following items:

Department of Budget and Procurement - office equipment	\$ 15.00
Comptroller of the Treasury - motor vehicle and office equipment	589.95
Department of Correction - motor vehicle	510.00
Correction Camps - motor vehicles	265.00
Crownsville State Hospital - livestock	137.94

(cont.)

(State Property)

2- Continued:

Eastern Shore State Hospital - miscellaneous sales	\$ 306.75
Fiscal Research Bureau - office equipment	41.15
Department of Forests and Parks - motor vehicle & farm equipment	720.00
State Department of Health - office equipment	2,646.00
Henryton State Hospital - livestock	599.67
Montrose School for Girls - farm equipment	100.00
Morgan State College - office equipment	80.00
Md. State Bd. of Motion Picture Censors - office equipment	20.00
Department of Motor Vehicles - motor vehicles	5,635.10
Department of Maryland State Police - wrecked motor vehicle	115.00
St. Department of Public Welfare - motor vehicles and office equip.	667.50
Maryland State Reformatory for Males - cord wood	52.00
Department of Research and Education - motor vehicles	758.08
State Roads Commission - scrap and motor vehicles	2,393.16
Rosewood State Training School - office-equipment	31.25
St. Mary's Seminary Junior College - office equipment	20.00
Springfield State Hospital - dental equipment	25.16
Spring Grove State Hospital - scrap	17.63
State Teachers College - Salisbury - motor vehicle	79.05
University of Maryland - motor vehicle	716.00
Victor Cullen State Hospital - livestock	110.07

State Department of Assessments and Taxation - removal from inventory and junk several items of office equipment which are no longer usable and beyond repair.

Employees' Retirement System - removal from inventory one settee which was not moved when the agency moved to the State Office Building because of its worn condition.

State Department of Health - removal from inventory and junk several items of office equipment which are no longer usable and have no resale value.

Board of Medical Examiners - removal from inventory several items of miscellaneous equipment which are broken and beyond repair.

Department of Mental Hygiene - removal from the inventory of Eastern Shore State Hospital and junk several items of miscellaneous equipment which are no longer usable.

Maryland Port Authority - removal from inventory surplus electrical equipment which has been transferred to the Department of Maryland State Police.

State Department of Public Welfare - Boys' Forestry Camp - Lonaconing - removal from inventory and dispose of as junk several items of miscellaneous equipment which are no longer usable and beyond repair.

Teachers Retirement System - removal from inventory one table which was not moved when the agency moved to the State Office Building because of its worn condition.

STATE ROADS COMMISSION:

1- The Secretary submitted a request of the State Roads Commission, dated June 9, 1961, that an emergency be declared in connection with the establishment of the new classification of "Engineer I" in the reorganizing of the engineering division of the agency.

Also submitted to the Board were the recommendations of the Standard Salary Board.

After due consideration of the Board this request was approved, and the recommendation of the Standard Salary Board that any salary scale adopted be effective July 1, 1961 was accepted.

2- The Secretary brought to the attention of the Board a report of fire damage on June 2, 1961 to the former Jack Shapiro property located 10 Southern Avenue, Washington 27, D. C., Contract P-732-320, Item 31997.

3- The Board approved item A-4 from the agenda of the Department of Public Improvements for the State Roads Commission, quoted as follows:

"Approval is requested for appointment of Fletcher and Fletcher, Architects, for the preparation of plans and specifications for the CONSTRUCTION OF DISTRICT OFFICE AND RESEARCH LABORATORY BUILDING in Baltimore County. This appointment is to be on the usual Type "B" fee basis, with funds in accordance with Chapter 767 of the Laws enacted at the 1961 Session of the General Assembly."

(cont.)

(State Roads Commission)

4- The Board confirmed the approval given by the individual members of the Board to the State Roads Commission for execution of the following Deeds:

Department of the Navy, United State Naval Academy, for Quitclaim to right of way through U. S. Naval Academy property, as indicated on drawing #833968, granted to Anne Arundel County in 1882 by U.S. Government, subsequently acquired by SRC. R/W File #39736.

William Rolley and Susie, wife, for 1.080+ sq. ft. of excess land in Somerset County, R/W Item 47644, Contract S-195-3-120.

Howard J. Monath and Alma C., wife, for 7,900+ sq. ft. of excess land in Carroll County, R/W Items 39078 and 40232, Contract C1-341-3-720.

L. W. Gunby Company, for 4,100+ sq. ft. of excess land in Wicomico County R/W Item 18373, Contract Wi-133-6-115.

STATE TREASURER:

The Board approved the following reports received from the State Treasurer covering investment transactions for the State Funds handled since the last meeting of the Board:

May 15, 1961

County Highway Construction Bond-4th Series-Sinking Fund -
Purchase of \$107,000 U.S. Treasury 3-5/8% Bonds, (dated 5-15-61), due 11-15-67.

Collection and deposit of \$107,000 U.S. Treasury 3-5/8%
(dated 12-1-58), due 5-15-61.

County Highway Construction Bond-3rd Series-Sinking Fund -
Subscription to \$32,000 U.S. Treasury 3% Certificates of
Indebtedness, (dated 5-15-61), due 5-15-62.

Purchase of \$105,000 U.S. Treasury 3-5/8% Bonds, (dated 5-15-61), due 11-15-67.

State Highway Construction Bond-2nd Issue Fund -
Purchase of \$3,500,000 U.S. Treasury Bills, (dated 10-28-60),
due 6-29-61.

Collection and deposit of \$3,500,000 U.S. Treasury 4-3/8%
Certificates of Indebtedness, (dated 5-15-60), due 5-15-61.

Unsatisfied Claim & Judgment Fund -
Exchange of \$300,000 and \$400,000 U.S. Treasury 4-3/8%
Certificates of Indebtedness, due 5-15-61 for the same
amount, \$700,000 U.S. Treasury 3% Certificates of In-
debtedness, due 5-15-62.

Collection and deposit of interest on the old Certificates
in the amount of \$15,312.50.

Maryland Port Authority -
Collection and deposit of \$130,000 U.S. Treasury 4-3/8%
Certificates of Indebtedness, (dated 5-15-60), due
5-15-61.

State Highway Construction Bond-2nd Issue-Sinking Fund -
Subscription to \$2,250,000 U.S. Treasury 3% Certificates of
Indebtedness, (dated 5-15-61), due 5-15-62.

Purchase of \$750,000 U.S. Treasury Bills, (dated 10-21-60),
due 6-22-61.

Collection and deposit of \$3,000,000 U.S. Treasury 4-3/8%
Certificates of Indebtedness, due 5-15-61.

State Highway Construction Bond-Sinking Fund -
Subscription of \$435,000 U.S. Treasury 3% Certificates of
Indebtedness, (dated 5-15-61), due 5-15-62.

Collection and deposit of \$500,000 U.S. Treasury Bill,
(dated 11-3-60), due 5-4-61.

(cont.)

(State Treasurer)

May 19, 1961 Unsatisfied Claim & Judgment Fund -
 Purchase of \$400,000 U.S. Treasury Bills, (dated
 4-15-61), due 4-15-62.

May 25, 1961 (correction) State Roads Commission-Special Fund -11-08.01.00.40
 (Instead of - State Highway Construction Bond-2nd Issue Fund)
 Purchase of \$3,500,000 U.S. Treasury Bills, dated
 10-28-60), due 6-29-61. (See May 15, 1961, Page 38)

May 31, 1961 State of Maryland-General Funds -
 Sale of \$5,000,000 U.S. Treasury Bills, (dated 3-30-61),
 due 9-28-61.
 . Deposit of \$4,960,166.67 on the sale of May 29, 1961.

June 8, 1961 State Roads Commission-Special Fund Account 11-08.01.00.40 -
 Purchase of \$4,000,000 U.S. Treasury Bills, (dated
 12-29-60), due 6-29-61.

SUPERINTENDENT OF PUBLIC BUILDINGS AND GROUNDS:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Superintendent of Public Buildings and Grounds, with payment to be made from the funds indicated:

Budget Program 06.16.00.02-08 --

General Elevator Company, Inc., for emergency repairs to two passenger elevators in the Annapolis State Office Building. (Item 8)	NOT TO EXCEED	\$1,444.00
(1962)Blair Brothers, for exterior preparation, repainting, caulking, etc., State Treasury Building. (Item 26)		5,392.00
James J. Stehle Company, for alterations to existing wall and foundation work at Central Heating Plant, Annapolis. (29-A)		1,496.00
Norman R. Bell Sons, Inc., for repairs to concrete walks, College Avenue and State Circle, Governor's Mansion, repairs to brick work and installation of control chains, State Office Building, Annapolis and alterations to brick walk and wall, State House.(29-B)		489.00
Baltimore Photo & Blue Print Co., for blueprints in bidding on electric work at the State House. (I-2)		5.40

Budget Program 06.16.00.02-08 --

Harrison & Palmer, Inc., for Change Order #1 to contract approved 5-15-61, for electrical work in the Old Section of the State House. (C-1)		2,587.21
---	--	----------

General Construction Loan of 1960 - Item 1 --

James J. Stehle, for maintenance shop addition at the Central Heating Plant, Annapolis, with acceptance of Base Bid, and deletions totaling \$5,804.00. (Item 28)		9,573.00
---	--	----------

Baltimore Photo and Blue Print Co., for blueprints in bidding on construction of Maintenance Shop. (I-1)		5.76 .
---	--	--------

UNIVERSITY OF MARYLAND:

1- At its meeting of May 15, 1961, tentative approval was given by the Board to the purchase of the Biltmore Hotel property, Baltimore, by the University of Maryland, from the General Construction Loan of 1960, Item 150.

It is herewith recorded that the Board of Public Works did approve and execute the Agreement between the Biltmore Hotel, Inc. and the State of Maryland, on behalf of the University of Maryland, for the purchase of this property for the sum of \$336,250.00. However, the Comptroller, Mr. Goldstein, approved and executed this Agreement with the understanding that no action will be taken with reference to the demolition of the building until the Board of Regents of the University of Maryland has met with reference to the final disposition of this building and has received the concurrence of the Board of Public Works as to final disposition. This condition was agreeable with the Governor and the Treasurer.

(cont.)

(University of Maryland)

2- The Secretary brought to the attention of the Board a letter, dated May 29, 1961, received from Dr. Wilson H. Elkins, President of the University of Maryland in which a request was made for authority to proceed with the purchase of two (2) parcels of land for the College Park campus. Also submitted to the Board was a letter, dated June 12, 1961, from the Director of the Department of Public Improvements relative to this request. Dr. Albin O. Kuhn, Executive Vice President of the University of Maryland, appeared before the Board in connection with this request.

After a discussion of the details in connection with the proposed purchases, the Board decided that the properties should be acquired as requested by the University of Maryland, with payment to be as follows:

General Construction Loan of 1961 - Item 138 --

2.29 acres owned by the Trappist Monks, at \$7,000.00 per acre, based on specific acreage to be developed by survey, and being Lot 15, in Block 2, Atkinson Street, Acredale Subdivision, Prince George's County.

Budget Program 13.05.00.03, Instruction - College Park --

6.19 acres owned by Winston Clay, at \$7,000.00 per acre, being Lots 1, 2, and 16, in Block 2, Metzert Road, Acredale Subdivision, Prince George's County.

The details for consummation of this transaction are to be cleared with the Department of Public Improvements in the usual manner.

3- Mr. Rennie submitted a request that there be made available to the University of Maryland for expenditure by budget amendment, under the provisions of Section 249, Sub-section (E-2) of Article 77 of the Annotated Code, the Special Fund Income of the University over the estimated receipts for the 1961 fiscal year, as follows and as explained to the Board by Dr. Kuhn:-

Instruction - College Park	\$139,000
Physical Plant Maintenance & Operation	46,000
Maryland State College at Princess Anne	<u>21,000</u>
Total Unappropriated Special Fund Revenue	<u>\$206,000</u>

These funds are to be expended for plant improvements and equipment related to the expansion of activity on the College Park campus, to provide fire safety features and other improvements on the Baltimore campus, and to cover the increased costs resulting from the increased activities that produced the additional revenues in the case of Maryland State College. All of these items are explained in detail on the amendment forms:

Instruction - College Park	\$139,000
Physical Plant Maintenance & Operation	46,000
Maryland State College at Princess Anne	<u>21,000</u>
Total Appropriations	<u>\$206,000</u>

Also included in the same budget amendment is the request by the University that savings anticipated in two new budget projects be made available in the respective programs for equipment and renovation expenditures in connection with the implementation of the new activities:

Instruction - College Park	
Date Processing Center	\$ 48,200
University Hospital	
Children's Inpatient Service	<u>64,477</u>
Total	<u>\$112,677</u>

A description of the proposed use of these funds is also contained in the detail submitted with the budget amendment.

Summary of the Budget Amendment:

Unappropriated Special Fund Revenues	\$206,000
Reallocation of Existing Appropriations	<u>112,677</u>
Total Amendment	<u>\$318,677</u>

The Board adopted a Motion made by Mr. Miles that the request of the University of Maryland be approved subject to review by the Department of Budget and Procurement.

(cont.)

(University of Maryland)

4- The Board approved construction item 19 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the University of Maryland:

General Construction Loan of 1958 - Item 127	List 221	\$ 549.30
Item 127	List 228	258.00
Item 131	List 222	3,872.00
Item 131	List 227	408.80
Item 131	List 234	132.21
Item 131	List 235	321.75
General Construction Loan of 1959 - Item 133	List 218	720.00
Item 133	List 223	22.75
Item 133	List 224	413.96
Item 133	List 226	171.00
Item 133	List 230	212.32
Item 133	List 231	564.75

5- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the University of Maryland, with payment to be made from the funds indicated:

a. Baltimore:

General Construction Loan of 1958 - Item 134-HB --

Kirby & McGuire, Inc., for alterations and additions to University Hospital, Change Order #3 to contract approved 5-16-60, fee to James R. Edmunds, Jr. (C-3) \$4,932.69

General Construction Loan of 1960 - Item 150 --

Robert C. Murphy, for recording the Agreement of Sale for the Biltmore Hotel property. (I-4) 9.00

Department of Assessments and Taxation, for recording the Agreement of Sale with the Department in accordance with Article 23, Section 70 of the Annotated Code. (I-4) 14.00

b. Centreville:

General Construction Loan of 1959 - Item 148 --

Church Hill Lumber Company, for Change Order #1 to contract approved 4-5-61, for diagnostic laboratory, livestock sanitary service, Centreville. (C-2) 3,328.00

c. College Park:

Miscellaneous Fund 7, Account No. 713 --

Blake Construction Co., Inc., for Change Order #3 to contract approved 10-5-60, fee to Walton & Madden, for construction of Bel Air, Chestertown and Centreville Halls. (C-5) 13,724.89

General Construction Loan of 1959 - Item 137 --

Allocation to the Physical Plant Department of the University in connection with the reinforcement and extension of the campus electrical distribution. (M-1) 8,485.84

General Construction Loan of 1960 - Item 145 --

Coleman & Wood, Inc., for additions to Mathematics and Physics Buildings and extension of Van de Graaf Accelerator, fee to Hall, Ritter & Sprinkle, with acceptance of Base Bid, Alter. #1 thru #4 and deletion of items totaling \$38,833.00. (10-B) 386,572.00

General Construction Loan of 1960 - Item 146 --

McNeil Surveyors, Inc., for revised topographic information for area occupied by the Fire Service Extension Training Facilities. (I-3) 150.00

General Construction Loan of 1960 - Item 147 --

The Green Contracting Company, Inc., for construction of steam service for the new dining hall and three dormitory buildings, fee to Egli & Gompf. (10-A) 32,435.00

d. Maryland State College:

Carl J. Williams & Sons, for construction of Business Education Building and Art Education Building. (Item 1) 109,900.00

Item 154 - General Construction Loan of 1960 - \$55,540.00

Item 156 - General Construction Loan of 1960 - 54,360.00

WESTERN MARYLAND STATE HOSPITAL:

The Board approved construction item 6 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Western Maryland State Hospital:

General Construction Loan of 1952 - Item 23	List 289	\$ 817.03
Item 23	List 290	1,169.40
Item 23	List 291	323.17
Item 23	List 292	1,169.02 .

WORKMEN'S COMPENSATION COMMISSION:

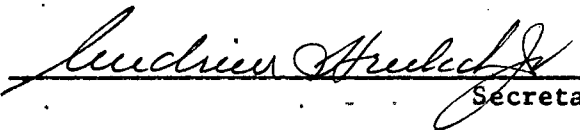
Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Workmen's Compensation Commission, with payment to be made from the funds indicated:

Budget Program 07.08.00.01-08 --

Preston F. Carter, for installation of one sump pump in the
basement at 108 East Lexington Street. (Item 9) \$ 334.50

ADJOURNMENT:

There being no further business, the meeting was adjourned.


Secretary.